



# NON-LOCAL, OVERNIGHT & EXTENDED FIELD TRIP APPLICATION (To be completed by Teacher/Advisor)

School Stanwood High School Today's Date 8/29/2023  
 Individuals/Group Involved FFA Number of Students 10  
 Activity FFA National Competition  
 Destination Indianapolis  
 Departure Date October 29, 2023 Return Date November 4, 2023  
 Accommodations: Hilton Garden Inn Indianapolis Downtown  
 Source of Revenue: CTE, FFA ASB  
 Fundraising Activities Prime Rib Dinner and Food Booth  
 Individual Student Cost 1500 Total Group Cost \$19,000.00  
 How was this activity/trip available to any interested and/or eligible student(s) all kids have opportunity to join + compete  
 How was this trip promoted to all interested/eligible students? the students that won were told  
 Will any student(s) be excluded from this trip due to the inability to pay? NO  
 Insurance (special coverages) none needed  
 Purpose of Trip (include the educational value) to compete at the national level for FFA

Has this trip been previously taken? yes If yes, when? when we win / at every year

List of chaperones and students MUST be attached to this form. (Chaperones must be of each gender if students of each gender are attending.)

1. Additional information needed: \_\_\_\_\_
2. Insurance coverage to be arranged through the insurance office.
3. Parent permission and medical authorization forms go to the principal.
4. All district employees need to submit a travel request form.
5. Notify the school nurse.

Signature of Initiator

Signature of Building Principal

For Administration Use Only:

Board approval needed. Will be submitted on \_\_\_\_\_  
Approved

\_\_\_\_\_  
Superintendent or Designee Signature Date