


Stanwood Camano School District

TO : BOARD OF DIRECTORS
FROM : GARY PLATT, EXEC. DIRECTOR – BUSINESS SERVICES 
SUBJECT : ESD 112 INTERLOCAL AGREEMENT FOR
PROJECT/CONSTRUCTION MANAGEMENT SUPPORT
SERVICES – TASK ORDERS #2 AND #3
DATE : JUNE 2, 2015
TYPE : ACTION NEEDED

Attached are two Construction Management Support and Assistance contract amendments with Educational Service District 112. Services provided under the contract and contract amendments will include technical assistance to school district staff in the area of construction management.

During the May 20, 2014, board meeting the master contract with Educational Service District 112 was approved. These amendments describe the services to be provided for multiple projects. Task orders exceeding \$50,000 are subject to school board approval.

Recommendation:

We recommend the board **move to approve the Construction Management Support and Assistance contract Task Orders #2 and #3 with Educational Service District 112 as attached.**



Specialists in School Buildings

TASK ORDER # 2

INTER-GOVERNMENTAL AGREEMENT FOR Capital Levy Project/Construction Management Support and Assistance

Between

**EDUCATIONAL SERVICE DISTRICT 112
through its Construction Services Group
(hereinafter referred to as ESD 112)
2500 NE 65th Avenue
Vancouver WA 98661-6812**

and

**STANWOOD-CAMANO SCHOOL DISTRICT #401
(hereinafter referred to as the District)
26920 Pioneer Hwy.
Stanwood, WA 98292**

In consideration of the terms and conditions of the original agreement, ESD 112 and the District do mutually agree that the Agreement is amended by adding the following task(s):

- 1. Project Management for the 2014 Stanwood High School Parking Lot Restoration Project and the Stanwood High School Data Center Project**
- 2. Tasks: Provide Project Management assistance to the school district for the 2014 projects listed above for the following tasks:**
 - a. coordination with the district, the district's architect and other consultants in the overall planning of these projects**
 - b. conduct periodic Project Meetings with the project team**
 - c. determine project scope for each project**
 - d. scheduling assistance including monitoring construction schedules**
 - e. provide project specific input as needed during the pre-design and design phases**
 - f. budget assistance to the district to keep within the allocated budget including review of contractor pay applications and change orders**
 - g. bid phase planning and coordination**
 - h. assist the district with contract administration and reporting**
 - i. quality control management**
 - j. ensure the contractor implements a safety plan**
 - k. provide management reporting to the school district**
 - l. provide close out coordination**



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- 3. Compensation will be on a time-and-materials basis in accordance with paragraph 5.1.1 of the Contract Amendment signed and dated November 12, 2014.

This Task Order shall not affect other terms, conditions or applications of the original Agreement.

EDUCATIONAL SERVICE DISTRICT 112

STANWOOD-CAMANO SCHOOL DISTRICT

Superintendent or Designee

Superintendent or Designee

Date _____

Date _____

PLEASE SIGN, DATE, AND RETURN TWO COPIES OF THIS AGREEMENT to Pat Cunningham at CSG/ESD 112. A countersigned copy will be returned to you.



Specialists in School Buildings

TASK ORDER # 3

INTER-GOVERNMENTAL AGREEMENT FOR Capital Levy Project/Construction Management Support and Assistance

Between

**EDUCATIONAL SERVICE DISTRICT 112
through its Construction Services Group
(hereinafter referred to as ESD 112)
2500 NE 65th Avenue
Vancouver WA 98661-6812**

and

**STANWOOD-CAMANO SCHOOL DISTRICT #401
(hereinafter referred to as the District)
26920 Pioneer Hwy.
Stanwood, WA 98292**

In consideration of the terms and conditions of the original agreement, ESD 112 and the District do mutually agree that the Agreement is amended by adding the following task(s):

- 1. Project Management for the 2015 Stanwood High School Restroom & Kitchen Updates, School Flooring, Gym Floor, Bleachers, Exterior Paint, Running Track, Roofing, Welding Exhaust, and Greenhouse Roof Projects. And Project Management for the 2015 Stanwood Elementary School Roofing Project.**

- 2. Tasks: Provide Project Management assistance to the school district for the 2015 projects listed above for the following tasks:**
 - a. coordination with the district, the district's architect and other consultants in the overall planning of this year's projects**
 - b. conduct weekly Project Meetings with the project team**
 - c. determining project scope for each project**
 - d. scheduling assistance to the architect including monitoring construction schedule**
 - e. provide project specific input as needed during the pre-design and design phases**
 - f. budget assistance to the district to keep within the allocated budget including review of contractor pay applications and review and recommendation of change orders**
 - g. bid phase planning and coordination**
 - h. assist the district with contract administration and reporting**
 - i. quality control management**
 - j. ensure the contractor implements a safety plan**
 - k. provide management reporting to the school district**
 - l. provide close out coordination**



Specialists in School Buildings

- 3. **Compensation will be on a time-and-materials basis in accordance with paragraph 5.1.1 of the Contract Amendment signed and dated November 12, 2014.**

This Task Order shall not affect other terms, conditions or applications of the original Agreement.

EDUCATIONAL SERVICE DISTRICT 112

STANWOOD-CAMANO SCHOOL DISTRICT

Superintendent or Designee

Superintendent or Designee

Date _____

Date _____

PLEASE SIGN, DATE, AND RETURN TWO COPIES OF THIS AGREEMENT to Pat Cunningham at CSG/ESD 112. A countersigned copy will be returned to you.