

Stanwood Camano School District

TO: BOARD OF DIRECTORS LZ
FROM: STEVE LIDGARD, EXECUTIVE DIRECTOR – BUSINESS SERVICES
SUBJECT: COPIER LEASE AGREEMENT – SARATOGA SCHOOL
DATE: JULY 7, 2020
TYPE: ACTION NEEDED

Ryan Ovenell, Principal of Saratoga School, has researched copiers and recommends leasing a Toshiba copier for Saratoga School. The machine will be leased under contract #19-213 through the King County Directors Association (KCDA) and will be delivered to the new building when the building is in substantial completion, scheduled for August. The existing copier, currently under a month-to-month lease, has exceeded its useful life and will be removed from the building.

Recommendation:

We recommend the board move to approve the lease agreement for a Toshiba copier for Saratoga School.



Quote to KCDA Member

IF YOU HAVE QUESTIONS ABOUT THIS FORM, PLEASE CONTACT: Bruce Engberg, Phone: 206-910-6854, E-Mail: bruce.engberg@tabs.toshiba.com
PLEASE MAKE CERTAIN THAT THE MEMBER IS AUTHORIZED: <https://www.kcda.org/membership/members-by-state>.

This Quote is pursuant to RFP#19-213 Copiers/Multifunction Devices. Initial Term 1 year 7/1/2019– 6/30/2020 (with options to renew for three one-year periods). The price quoted below includes a 2% administrative fee already (**DO NOT BREAK OUT AS A SEPARATE LINE ITEM**). Member is responsible for ensuring leased equipment once it has been delivered.

Quoting Dealer	Customer
Dealer Name Kelley Imaging/Kelley Connect	Customer Name Stanwood School District Saratoga School
Address 1331 Meador Ave	Address 9307 27 th St NW
City Bellingham	City Stanwood
State WA	State WA
Zip Code 98229	Zip Code 98292
PERSON RESPONSIBLE FOR VERIFYING EQUIPMENT INSTALLATION'S CONTACT INFORMATION IS:	PERSON RESPONSIBLE FOR PROVIDING THE EQUIPMENT INSTALLATION'S CONTACT INFORMATION IS
Contact Name Sandy Skrabut	Contact Name Sue Enquist
Contact Email sandy.skrabut@kelleyconnect.com	Customer Email senquist@stanwood.wednet.edu
Contact Phone Number 360-676-8406	Customer Phone Number 360-629-1372

KCDA contract no. 19.213

Price Quote

Model/Accessory	SKU Number	Qty.	Purchase or 60 mo. FMV Lease Per Price	Extended Amount
Estudio 3518A Includes removal at end & balance on existing account through 7/30/20	ESTUDIO3518A	1	\$91.77/\$3104.00	\$91.78/\$3104
Automatic & Reversing Document Feeder/Scanner	MR4000B	1	\$15.97/\$717.00	\$15.97/\$717.00
Power Filter/Surge Protector	PWRFLTR-D113Z6T	1	\$2.18/\$98.00	\$2.18/\$98.00
Paper Storage/Cabinet	STAND500S	1	\$3.05/\$137.00	\$3.05/\$137.00
Console Finisher w/ Stapling	MJ1109B	1	\$17.06/\$766.00	\$17.06/\$766.00
Bridge Kit (Required with MJ1109B/1110B)	KN500S	1	\$2.32/\$104.00	\$2.32/\$104.00
Quote Total				\$132.36/ \$4926.00

Signature Block

Printed Name and Title	<i>Sandy Skrabut</i> <i>Kelley Connect Branch Sales Mgr</i>
Signature	
Date	<i>6/30/20</i>