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Instruction

FEB 11 2020



STANWOOD-CAMANO  
SCHOOL DISTRICT

**NON-LOCAL, OVERNIGHT & EXTENDED FIELD TRIP APPLICATION**  
(To be completed by Teacher/Advisor)

School Stanwood High School Today's Date 2/10/2020

Individuals/Group Involved Boys Basketball Number of Students 12

Activity State Tournament

Destination Tacoma

Departure Date 3/3/2020 Return Date 3/7/2020

Accommodations: Hampton Inn-Tacoma

Source of Revenue: Athletic General

Fundraising Activities n/a

Individual Student Cost n/a Total Group Cost n/a \$7,494<sup>00</sup>

Insurance (special coverages) /

Purpose of Trip (include educational value) To participate in the state basketball tournament Tacoma, WA

Has this trip been previously taken? yes If yes, when? 2019

**List of chaperones and students MUST be attached to this form.** (Chaperones must be of each gender if students of each gender are attending.)

- 1. Additional information needed: \_\_\_\_\_
- 2. Insurance coverage to be arranged through the insurance office.
- 3. Parent permission and medical authorization forms go to principal.
- 4. All district employees need to submit a travel request form.
- 5. Notify school nurse.

Signature of Initiator

Signature of Building Principal

For Administration Use Only:

Board approval needed. Will be submitted on Feb 18, 2020 <sup>(ca)</sup>  
 Approved

Superintendent or Designee Signature \_\_\_\_\_ Date \_\_\_\_\_