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MEMORANDUM

TO: Board of Directors
DATE: September 15, 2015
FROM: Jean Shumate
RE: FFA Agriculture
TYPE: Action Required

Darryl Main, Career and Technical Education FFA Agriculture Instructor, will be supervising two students and his daughter at the Puyallup Fair September 19th through September 22, 2015, in Puyallup, Washington. This is the first time students will be showing their animals at the Puyallup Fair.

Mr. Main will supervise two students and his daughter during the day. The parents of the two students will be responsible for their accommodations. Mr. Main has made arrangements for himself and his daughter's accommodations.

RECOMMENDATION:

We recommend that the Board approve the overnight field trip for Darryl Main to supervise the FFA students at the Puyallup Fair.

Stanwood Camano

NON-LOCAL, OVERNIGHT & EXTENDED FIELD TRIP APPLICATION
(To be completed by Teacher/Advisor)

School Stanwood High School Today's Date 9/14/15
Individuals/Group Involved FFA AG Number of Students 3
Activity Supervising FFA students @ Puyallup Fair
Destination Puyallup WA
Departure Date 9/19/15 Return Date 9/22/15
Accommodations: N/A
Source of Revenue: Fair Booth (Stanwood Fair)
Fundraising Activities Fair Booth
Individual Student Cost 0 Total Group Cost 0
Insurance (special coverages) 0

Purpose of Trip (include educational value) Darryl Mann will be supervising 3 students at the Puyallup Fair. Accommodations will be made by individual families.

Has this trip been previously taken? NO If yes, when? _____

List of chaperones and students MUST be attached to this form. (Chaperones must be of each gender if students of each gender are attending.)

- _____ 1. Additional information needed: _____
- _____ 2. Insurance coverage to be arranged through the insurance office.
- _____ 3. Parent permission and medical authorization forms go to principal.
- _____ 4. All district employees need to submit a travel request form.
- _____ 5. Notify school nurse.

Darryl Mann
Signature of Initiator

Keri Dambelle
Signature of Building Principal

For Administration Use Only:
 Board approval needed. Will be submitted on September 15, 2015
 Approved

Superintendent or Designee Signature Date