



TO: BOARD OF DIRECTORS

FROM: KEVIN PLAMBECK, DIRECTOR OF CAREER AND TECHNICAL EDUCATION

SUBJECT: BELLINGHAM TECHNICAL COLLEGE RUNNING START PROGRAM AGREEMENT

DATE: SEPTEMBER 15, 2015

TYPE: ACTION REQUIRED

For your approval and signature is the Running Start Agreement between Bellingham Technical College and the Stanwood-Camano School District. This is an on-going contract, which benefits our students in their career and post-secondary endeavors.

RECOMMENDATION:

That the School Board of Directors approve the Running Start Agreement with Bellingham Technical College for 2015-2016.

2015-2016

RUNNING START PROGRAM AGREEMENT BETWEEN
BELLINGHAM TECHNICAL COLLEGE DISTRICT NO. 25
AND
STANWOOD-CAMANO SCHOOL DISTRICT NO.401

This agreement is entered into by and between Bellingham Technical College (hereinafter referred to as "The College") and Stanwood- Camano School District No. 401 (hereinafter referred to as "The District"). The parties agree that:

The purpose of this agreement is to provide occupational education programs and related services to eligible high school students of the District at Bellingham Technical College.

CREDITS

High school credit will be granted for enrolled credits earned at the College in the Running Start program.

The District will decide whether to grant credit for a college occupational program to satisfy specific high school graduation requirements. The amount of credit will also be determined by the District. Students will be notified of this decision when meeting with the counselor at the high school. The determination of high school credit must be identified on the Bellingham Technical College Running Start Referral form.

Occupational programs will be examined by the District to determine comparability to high school courses and the amount of credit to be granted. Student notification will occur as noted above.

The College and high school staff will cooperate in a timely manner to avoid student problems with satisfactory completion of high school graduation requirements and subsequent participation in high school graduation activities by candidates for graduation.

RECORDS/REPORTING

The District will retain all record keeping responsibilities and files on students, will be responsible for the issuance of all high school credits and diplomas and for state reporting.

The College agrees to provide the District with pertinent data necessary to complete reporting forms and completer and follow-up reports required by OSPI to verify enrollment as reported on Form 223RS. The College agrees to provide the District with student progress grades on a quarter basis.

The District is responsible for the assessment of special education students, the development and maintenance of their individual educational plans and the provision of support/related services.

All Running Start students are required to meet the proficiency standards on college placement tests in mathematics and reading. High school students requiring remediation in order to be accepted for Bellingham Technical College occupational programs enrollment are not eligible to enroll in pre-college level coursework as part of their Running Start program.

STUDENT BEHAVIOR

Running Start students are subject to the College standards and accorded the same due process rights as other College students. The District and the College agree to exercise independent jurisdiction over educational and disciplinary matters pertaining to Running Start students in their respective programs.

FUNDING

Funding will be distributed based on the Basic Education Allocation (BEA) Vocational Education enhancement model for OSPI approved vocational technical programs at Bellingham Technical College. The prorated formula for distributing funding is as follows:

$$[(\# \text{ of college credits} + 15) \times (3 + \# \text{ of months})]$$

For funding purposes, enrollment at the college (based on the Running Start Enrollment Verification Form) will determine payment due.

Reimbursement is based on \$6608.71 per vocational FTE and \$6308.69 per non-vocational FTE. Payment shall be made upon billing from the College at the end of each quarter. When billing the District, the College will deduct 7% of the total amount due from the District for program administrative costs.

The College will prorate the billing to the District for students who officially withdraw, utilizing the College's exit withdrawal procedure or based on notification within a 30 day period from the District or the College.

To accommodate State requirements for the District to report FTE enrollment each month, Bellingham Technical College agrees to provide Report 223RS to the school district by no later than the eighth (8th) of each month.


CONFLICT WITH LAW

If any part of this agreement is determined to be in direct conflict with the Washington Administrative Code (WAC), the WAC will prevail.

EFFECTIVE DATES

This agreement shall become effective September 1, 2015 and will remain in force until June 30, 2016.

Agreed to by BELLINGHAM TECHNICAL COLLEGE and STANWOOD-CAMANO SCHOOL DISTRICT



BELLINGHAM TECHNICAL COLLEGE

8.21.2015
DATE

STANWOOD-CAMANO SCHOOL DISTRICT

DATE