

Human Resources
Maurene Stanton
Executive Director of Human Resources



Date: July 5, 2016

To: Stanwood Camano School Board

From: Maurene Stanton

RE: Letter of Agreement with PSE

Attached you will find a Letter of Agreement effective June 8, 2016 through August 31, 2017. This agreement is in addition to contract language in the September 1, 2014 through August 31, 2017 Collective Bargaining Agreement between the Stanwood-Camano School District (the District) and the Public School Employees of Stanwood-Camano (PSE).

The Letter of Agreement serves to clarify language in Section 21.7.D. When working over night shifts, drivers will be paid 8 hours per day or actual hours worked whichever is greater. This has been past practice for our transportation department. Previous language was not as clear as language proposed in this Letter of Agreement.

These changes have been approved by our Transportation Director, Lisa Orton.

If you have any questions regarding this letter of agreement, I will be happy to answer them for you. I recommend your approval of this Letter of Agreement.

Letter of Agreement

THE PURPOSE OF THIS LETTER OF AGREEMENT IS TO SET FORTH THE FOLLOWING AGREEMENT BETWEEN PUBLIC SCHOOL EMPLOYEES OF STANWOOD-CAMANO (the "Association") AND THE STANWOOD-CAMANO SCHOOL DISTRICT #401 (the "District"). THIS AGREEMENT IS ENTERED INTO PURSUANT TO ARTICLE XVIII, SECTION 18.3 OF THE CURRENT COLLECTIVE BARGAINING AGREEMENT.

The parties have met and agree to amend Section 21.7 D as listed below:

Section 21.7 Extra Calls.

D. Extra Call Trip Board and Rotation List Management.

- 4. **Overnight Extra Calls.** In the event an extra call requires a driver to stay overnight outside the school district, such driver shall be paid for driving time and on-duty time at eight (8) hours per day or actual hours worked whichever is greater, except for a designated block of time for sleeping purposes where they may not be disturbed. Drivers shall be entitled to expense reimbursement under Section 17.9 according to recognized District standards adopted by the Board of Directors.
 - a. Driving time is all transit time spent at the driving controls of a motor vehicle in operation from point of beginning to point destination.
 - b. On-Duty Time is from the time a person begins to work until he/she is relieved from work and all related responsibility. On-duty time may be interrupted by periods of non-duty time when the driver is released from duty by the trip supervisor. Drivers who are required by their designated trip supervisor to stay with their vehicle for security purposes shall not be considered to be off duty.
 - c. All on-duty time will be supported by a signed and completed "EXTENDED/OVERNIGHT TRIP TIME LOG SHEET". Future forms may be adjusted or changed as needed to support on-duty time.

This Letter of Agreement shall become effective upon signature, shall remain in effect until August 31, 2017, and shall be attached to the current Collective Bargaining Agreement.

PUBLIC SCHOOL EMPLOYEES
OF WASHINGTON/SEIU Local 1948

PUBLIC SCHOOL EMPLOYEES
OF STANWOOD-CAMANO

STANWOOD-CAMANO SCHOOL DISTRICT #401

BY: *Renee Herigstad*
Renee Herigstad, Chapter President

BY: _____
Maurene Stanton, Exec. Dir. of HR

DATE: _____

DATE: _____

