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MEMORANDUM

TO: Board of Directors
DATE: June 7, 2016
FROM: Jean Shumate
RE: Stanwood High School FFA Nationals Field Trip
TYPE: Action Required

Darryl Main, Stanwood High School FFA advisor, requests to take five (5) students to participate at the 2016 National FFA Convention, October 15 through October 22, 2016, in Indianapolis, Indiana. The field trip is funded by the various fundraising activities throughout the year.

RECOMMENDATION:

That the Board approves the 2016 FFA National Convention Field Trip, October 15-22, 2016, in Indianapolis, Indiana.

Stanwood Camano

NON-LOCAL, OVERNIGHT & EXTENDED FIELD TRIP APPLICATION
(To be completed by Teacher/Advisor)

School STANWOOD High School Today's Date 5/25/14

Individuals/Group Involved FFA Number of Students 5

Activity National FFA Convention

Destination Indianapolis Indiana

Departure Date 10/15/14 Return Date 10/22/14

Accommodations: Marriott North

Source of Revenue: ASB Club Accounts

Fundraising Activities Food Booth, Raffle Rib Dinner, work

Individual Student Cost Approximately \$1000 Total Group Cost \$5000 Approximately

Insurance (special coverages) _____

Purpose of Trip (include educational value) National Convention and Ag Sales Team is representing the state of Washington in the national contest

Has this trip been previously taken? yes If yes, when? last year

List of chaperones and students MUST be attached to this form. (Chaperones must be of each gender if students of each gender are attending.)

- _____ 1. Additional information needed: _____
- _____ 2. Insurance coverage to be arranged through the insurance office.
- _____ 3. Parent permission and medical authorization forms go to principal.
- _____ 4. All district employees need to submit a travel request form.
- _____ 5. Notify school nurse.

Daryl Main
Signature of Initiator

Ke Plumber
Signature of Building Principal

For Administration Use Only:

Board approval needed. Will be submitted on June 7, 2014 (JA)
 Approved

Superintendent/Designee Signature _____ Date _____