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MEMORANDUM


TO: Board of Directors
DATE: May 17, 2016
FROM: Jean Shumate
RE: Stanwood High School Drum Line Camp Field Trip
TYPE: Action Required

AJ Brodin, Stanwood High School Band Instructor, requests to take the Percussion Ensemble to the Sounds of Summer Drum Line Camp at Central Washington University, July 15 through July 16, 2016, in Ellensburg, Washington.

Mr. Brodin would take fourteen (14) students with two chaperones to the camp. They will be staying in the Central Washington University student dormitories.

RECOMMENDATION:

That the Board approves the Stanwood High School Percussion Ensemble Field Trip to the Sounds of Summer Drum Line Camp at Central Washington University, July 15-16, 2016, in Ellensburg, Washington.

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NON-LOCAL, OVERNIGHT & EXTENDED FIELD TRIP APPLICATION
(To be completed by Teacher/Advisor)

School Stanwood High School Today's Date 6/7/16

Individuals/Group Involved Percussion Ensemble Number of Students 14 students [Ⓚ]

Activity Sounds of Summer Drum Camp

Destination Central Washington University

Departure Date 7/15/16 Return Date 7/16/16

Accommodations: Staying in CWU Dorms

Source of Revenue: Student Paid/Booster Paid transportation

Fundraising Activities _____

Individual Student Cost \$110.00 Total Group Cost _____

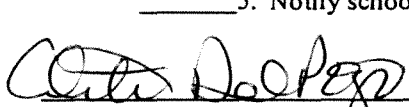
Insurance (special coverages) _____

Purpose of Trip (include educational value) Training + Extention activites for the SHS Drumline.

Has this trip been previously taken? Yes If yes, when? _____

List of chaperones and students MUST be attached to this form. (Chaperones must be of each gender if students of each gender are attending.)

- _____ 1. Additional information needed: _____
- _____ 2. Insurance coverage to be arranged through the insurance office.
- _____ 3. Parent permission and medical authorization forms go to principal.
- _____ 4. All district employees need to submit a travel request form.
- _____ 5. Notify school nurse.


Signature of Initiator


Signature of Building Principal

For Administration Use Only:

Board approval needed. Will be submitted on June 21, 2016 ^{JR}
 Approved

Superintendent or Designee Signature Date