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MEMORANDUM

TO: Board of Directors
DATE: June 21, 2016
FROM: Jean Shumate
RE: Approval of Second Reading/Adoption of Revised Policy
TYPE: Action Required

The attached policy was reviewed, revised, and legal references updated, in consultation with the Washington State School Directors' Association (WSSDA) model policies. The following policy is on the consent agenda for approval of the first reading:

- a. Policy 3131 District Attendance Area Transfers

RECOMMENDATION:

That the Board approves the second reading/adoption of revised Student Policy 3131 District Attendance Area Transfers.

DISTRICT ATTENDANCE AREA TRANSFERS

Each student in the district is required to attend the school designated for the geographic attendance area in which he or she resides.

A parent or guardian may request that his or her child be allowed to attend another school in the district. Requests must be submitted, in writing, to the Assistant Superintendent of ~~Elementary or Secondary Education~~ **Teaching and Learning**.

Transfers may be granted if:

- A. A financial, educational, safety, or health condition affecting the student would be reasonably improved as a result of the transfer;
- B. Attendance at another school in the district is more accessible to the parent's place of work or to the location of child care; or
- C. There is some other special hardship or detrimental condition affecting the student or the student's immediate family, which would be alleviated as a result of the transfer. If the request for transfer is approved, the parent/guardian must assume responsibility for adequate transportation and supervision to and from school. If the request for transfer is denied, the parent or guardian may appeal to the Superintendent designee for review of the decision. Children of full-time certificated and classified school employees may enroll at either the school to which the employee is assigned, or a school within the district's K through 12 continuums which includes the school to which the employee is assigned.

The Superintendent is authorized to develop and adopt procedures consistent with this policy.

Cross References: Board Policy 3130

District Attendance Areas

Legal References: RCW 28A.225.225

Applications from nonresident students or students receiving home-based instruction to attend district school – School employee's children- Acceptance and rejection standards - Notification
Intradistrict enrollment options policies
Enrollment options information booklet
Enrollment options information to parents

RCW 28A.225.270

RCW 28A.225.290

RCW 28A.225.300

Management Resources: Policy News, June 2003

Enrolling Children of School Employees

Adoption Date: 06.03.03

Stanwood-Camano School District

Revised: 09.16.03; 10.19.04; 08.19.08; Proposed 07.21.16