

Stanwood Camano School District #401

26920 Pioneer Hwy.
Stanwood, WA 98292-9548
360-629-1200
www.stanwood.wednet


INSTRUCTIONAL SERVICES

Lloy Schaaf

Assistant Superintendent of Teaching and Learning

MEMORANDUM

To: Stanwood-Camano School Board of Directors

Fr: Lloy Schaaf, Ed.D. 

Re: Revised District and School Improvement Plans

Date: May 3, 2016

The State of Washington has implemented a new requirement related to participation rate on the Smarter Balanced Assessment. Districts and schools who did not meet the 95% participation rate on the Smarter Balanced Assessment during the 2014-15 school year must include strategies to support the required participation rate in school and district improvement plans.

Attached, please find addendums to School Improvement Plans for Lincoln Hill High School, Stanwood High School, Port Susan Middle School and Saratoga. The Stanwood-Camano District Improvement addendum is also included.

RECOMMENDATION: That the Board approves the addendums to the District and School Improvement Plans.

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GOAL AREA: Improvement of Student Participation Rate in State Testing by meeting or exceeding 95% participation rate as a district

ACTIVITY	WHO IS RESPONSIBLE	BY WHEN	RESOURCES	Evidence
Schools not meeting participation rate to have strategies and activities in their school improvement plans	Assistant Superintendent	As notified by State in Communication of April 11 2016	School Improvement Plans	School Improvement Plans
Parent letters informing parents about testing and how their child(ren) can be successful	Assistant Superintendent District Assessment Coordinator	Prior to testing in 2016	OSPI	Parent letters from each building
Parent Practice nights offered for hands-on experience with the Smarter Balanced Assessment	Assistant Superintendent District Assessment Coordinator	Prior to testing in 2016	District Assessment Coordinator Smarter Balanced Practice Tests	Parent Nights Scheduled
Communication with parents who are choosing to opt their child(ren) out of testing *high school focus on student who have not met graduation requirement	Building Principals	Prior to testing in 2016	Principals' schedules	Evidence of communication
Teacher Training on Interim Assessments/Practice Assessments	District Assessment Coordinator	January 15, 2016	Professional Development offerings Smarter Balanced Interim Assessments/Practice Assessments	Training scheduled and taking place January 15, 2017

**Stanwood High School Improvement Actions/Strategies to Improve Student Participation Rate on the Smarter
Balanced Assessment**

**Goal Area: Improvement of Student Participation Rate in State Testing by meeting or exceeding 95% participation
rate as a school**

Activity	Who is Responsible	By When	Resources	Evidence
Parent/Guardian letters informing parents about testing and how their child (ren) can be successful	Christine Del Pozo	Prior to testing in 2016	Generated Letters	Parent/Guardian letters
Teacher Training on Assessments	Assessment Coordinators Rita Brennan and Susan Britain	March 23, 2016	Smarter Balanced Assessments	Scheduled Training March 23, 2016
Share importance of state testing with parents/guardians who are choosing to opt their child (ren) out of testing	Christine Del Pozo	Prior to testing in 2016	E-mail or handout with information	E-mail copies, handout
Phone call and email reminder to parents and students	Christine Del Pozo	April 25, 2016 and May 22, 2016	School Messenger	Phone log
Share PowerPoint on state assessments with students	Christine Del Pozo (create PowerPoint), teachers share PowerPoint	Prior to testing in 2016	PowerPoint	Copy of PowerPoint

**Lincoln Hill High School Improvement Actions/Strategies to Improve Student Participation Rate on the Smarter
Balanced Assessment**

**Goal Area: Improvement of Student Participation Rate in State Testing by meeting or exceeding 95% participation
rate as a school**

Activity	Who is Responsible	By When	Resources	Evidence
Parent Letters informing parents about testing and how their child (ren) can be successful	Ryan Ovenell	Prior to testing in 2016	Generated Letters	Parent letters
Whole school assembly emphasizing the importance of assessment completion	Ryan Ovenell	Prior to testing in 2016	OSPI	Assembly Scheduled
Teacher Training on Interim Assessments/Practice Assessments	Assessment Coordinator	March 23, 2016	Smarter Balanced Interim Assessments/Practice Assessments	Scheduled Training March 23, 2016
Phone call and email reminder to parents and students	Ryan Ovenell	April 25, 2016 and May 22, 2016	School Messenger	Phone log

Saratoga School Improvement Actions/Strategies to Improve Student Participation Rate on the Smarter Balanced Assessment

Goal Area: Improvement of Student Participation Rate in State Testing by meeting or exceeding 95% participation rate as a school.

Activity	Who is Responsible	By When	Resources	Evidence
Parent Letters informing parents about testing and how their child (ren) can be successful	Monica McDaniel	Prior to testing in 2016	OSPI	Parent letter
Parent night offered for more information and hands-on experience with the Smarter Balanced Assessment	Saratoga Staff	Prior to testing in 2017	District Assessment Coordinator Smarter Balanced Practice Tests	Parent Night Scheduled
Meeting with or talking directly to parents who are choosing to opt their child (ren) out of testing	Saratoga Staff	Prior to testing in 2016		Evidence of meetings
Reformat our WSLP to highlight the expectation that students enrolling at 100% are required to take part in state testing.	Monica McDaniel	May 16, 2016	Saratoga School WSLP	New WSLP

**Port Susan Middle School Improvement Actions/Strategies to Improve Student Participation Rate on the Smarter
Balanced Assessment**

**Goal Area: Improvement of Student Participation Rate in State Testing by meeting or exceeding 95% participation
rate as a school**

Activity	Who is Responsible	By When	Resources	Evidence
Communicate with parents in advance the importance of students' participating in the SBA	PSMS Principal	April 1, 2016	Parent Letter and Website Posting addressing the schools use of the data, impact on school report card, and preparation for high school SBA.	Copy of Letter and content of school web page.
Communication with parents about student success of 2014/2015	PSMS Principal	Prior to testing in 2016	Data from spring 2015 SBA	Parent Letters
Parent Practice nights offered for hands-on experience with the Smarter Balanced Assessment	PSMS Principal	Prior to testing in 2016	Smarter Balanced Practice Tests	Parent Nights Scheduled for March 30, 2016
Communicating directly to parents who are choosing to opt their child (ren) out of testing	PSMS Principal	As parent request for refusal forms arise.	Prepared information about benefits of testing.	Evidence of meetings, letters, or e-mails