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MEMORANDUM

TO: Board of Directors

DATE: May 17, 2016

FROM: Jean Shumate


RE: Stanwood High School Girls 2016 State Tennis Tournament Field Trip

TYPE: Action Required

The Stanwood High School Girls Tennis Team may qualify to compete at the 2016 Girls State Tennis Tournament, May 26 through May 28, 2016, in Kennewick, Washington. We ask that you pre-approve the 2016 Girls State Tennis Tournament field trip, as team or individual qualifications would be determined after this scheduled board meeting.

RECOMMENDATION:

That the Board approves the Stanwood High School 2016 Girls State Tennis Tournament Field Trip, May 26-28, 2016, in Kennewick, Washington.

Stanwood  Camano
SCHOOL DISTRICT

NON-LOCAL, OVERNIGHT & EXTENDED FIELD TRIP APPLICATION (To be completed by Teacher/Advisor)

School Stanwood High School Today's Date 4/21/16

Individuals/Group Involved Girls Tennis Number of Students TBD⁶

Activity State Tournament

Destination Kennewick WA

Departure Date 5/26/16 Return Date 5/28/16

Accommodations: Red Lion Columbia Center

Source of Revenue: athletic general

Fundraising Activities —

Individual Student Cost — Total Group Cost Approx: 1,500.00


Insurance (special coverages) —

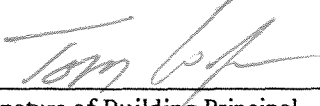
Purpose of Trip (include educational value) Girls tennis state tournament

Has this trip been previously taken? yes If yes, when? 5/2014


List of chaperones and students MUST be attached to this form. (Chaperones must be of each gender if students of each gender are attending.)

- 1. Additional information needed: _____
- 2. Insurance coverage to be arranged through the insurance office.
- 3. Parent permission and medical authorization forms go to principal.
- 4. All district employees need to submit a travel request form.
- 5. Notify school nurse.


Signature of Initiator


Signature of Building Principal

For Administration Use Only:

Board approval needed. Will be submitted on May 17, 2016 
 Approved

Superintendent or Designee Signature

Date