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MEMORANDUM

TO: Board of Directors
DATE: May 17, 2016
FROM: Jean Shumate
RE: Stanwood High School Boys Golf State Tournament Field Trip
TYPE: Action Required

The Stanwood High School Boys Golf Team may qualify to compete at the 2016 State Golf Tournament, May 22 through 25, 2016, in Spokane, Washington. We ask that you pre-approve the 2016 State Golf Tournament field trip, as team or individual qualifications would be determined after this scheduled board meeting.

RECOMMENDATION:

That the Board approves the Stanwood High School Boys 2016 State Golf Tournament Field Trip, May 22-25, 2016, in Spokane, Washington.

Stanwood  Camano

NON-LOCAL, OVERNIGHT & EXTENDED FIELD TRIP APPLICATION (To be completed by Teacher/Advisor)

School Stanwood HS Today's Date 5/10/16

Individuals/Group Involved Boys Golf Number of Students TBD ?

Activity State Tournament

Destination Spokane

Departure Date 5/22/16 Return Date 5/25/16

Accommodations: Red Lion at the Park - Spokane

Source of Revenue: athletic general

Fundraising Activities _____

Individual Student Cost _____ Total Group Cost Approx: 2,500.00

Insurance (special coverages) _____

Purpose of Trip (include educational value) Participate in State Tournament

Has this trip been previously taken? yes If yes, when? last year

List of chaperones and students MUST be attached to this form. (Chaperones must be of each gender if students of each gender are attending.)

- 1. Additional information needed: _____
- 2. Insurance coverage to be arranged through the insurance office.
- 3. Parent permission and medical authorization forms go to principal.
- 4. All district employees need to submit a travel request form.
- 5. Notify school nurse.

Scott Bates on 5/10/16
Signature of Initiator

Tom Lof
Signature of Building Principal

For Administration Use Only:

Board approval needed. Will be submitted on May 17, 2016 JR
 Approved

Superintendent or Designee Signature _____ Date _____