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MEMORANDUM

TO: Board of Directors
DATE: April 19, 2016
FROM: Jean Shumate
RE: Stanwood High School FFA Team State Convention Field Trip
TYPE: Action Required

Darryl Main, Chris Carlson, and Mike Hougan, Career and Technical Education Instructors, request to take 25 students to the 2016 State FFA Convention May 11 through May 15, 2016, Pullman, Washington. Students are studying, preparing, and practicing skills to participate in floriculture and nursery landscape careers.

RECOMMENDATION:

That the Board approves the overnight field trip for the Stanwood High School FFA Team to participate at the 2016 State FFA Convention, May 11-15, 2016, Pullman, Washington.

RECEIVED

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Instructions



STANWOOD-CAMANO
SCHOOL DISTRICT

**NON-LOCAL, OVERNIGHT & EXTENDED FIELD TRIP
APPLICATION**

(To be completed by Teacher/Advisor)

School Stanwood High School Today's Date 03/04/16
 Individuals/Group Involved Stanwood FFA Number of Students 25
 Activity Washington State FFA Convetion
 Destination Washington State University
 Departure Date 05/11/2016 Return Date 05/15/2016
 Accommodations: Washington State University Dorms
 Source of Revenue: ASB and CTE
 Fundraising Activities: Prime Rib Dinner
 Individual Student Cost Meals on travel days Total Group Cost _____
 Insurance (special coverage) _____
 Purpose of Trip (including educational value) Study and practice skills in floriculture and nursery
 landscape careers. Prepartion to participate in the FFA State acitivities

Has this trip been previously taken? yes If yes, when? previous year

List of chaperones and students MUST be attached to this form. (Chaperones must be of each gender if students of each gender attending.)

1. Additional information needed: _____
2. Insurance coverage to be arranged through the insurance office. _____
3. Parent permission and medical authorization forms go to principal.
4. All district employees need to submit travel request form.
5. Notify school nurse. _____

Signature of Initiator

Signature of Building Principal

For Administration Use Only:

School Board approval needed. Will be submitted on April 19, 2016 JP
Approved

Superintendent or Designee Signature _____ Date _____