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MEMORANDUM

TO: Board of Directors
DATE: April 19, 2016
FROM: Jean Shumate
RE: Stanwood High School FFA Livestock Judging Field Trip
TYPE: Action Required

Chris Carlson, Career and Technical Education Instructor, requests to take 6 students to the Livestock Judging Career Development Event, April 21 through April 23 2016, Pullman, Washington and Moscow Idaho. The Stanwood High School FFA students will judge livestock at the Asotin and St. John Fairs.

RECOMMENDATION:

We recommend that the Board approve the overnight field trip for Stanwood High School FFA Livestock Judging Team, April 21-23, 2016, Pullman, Washington and Moscow, Idaho.

RECEIVED

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Instruction

MAR 25 2016

Stanwood-Camano
SCHOOL DISTRICT

STANWOOD-CAMANO
SCHOOL DISTRICT

NON-LOCAL, OVERNIGHT & EXTENDED FIELD TRIP APPLICATION
(To be completed by Teacher/Advisor)

School SHS Today's Date March 23, 2016

Individuals/Group Involved FFA Number of Students 6

Activity Livestock Judging

Destination Pullman / Moscow Area Wa./ID

Departure Date April 21, 2016 Return Date April 23, 2016

Accommodations: Super 8 - Moscow

Source of Revenue: FFA

Fundraising Activities Pork Rib Dinner

Individual Student Cost \$40 Total Group Cost \$250⁰⁰

Insurance (special coverages) NA

Purpose of Trip (include educational value)

Livestock Judging CDE: Astin, St John Fairs

Has this trip been previously taken? yes If yes, when? 2000-2015

List of chaperones and students MUST be attached to this form. (Chaperones must be of each gender if students of each gender are attending.) Camilla Carlson/Chris Carlson

- 1. Additional information needed: _____
- 2. Insurance coverage to be arranged through the insurance office.
- 3. Parent permission and medical authorization forms go to principal.
- 4. All district employees need to submit a travel request form.
- 5. Notify school nurse.

[Signature]
Signature of Initiator

[Signature]
Signature of Building Principal

For Administration Use Only:

Board approval needed. Will be submitted on April 19, 2016
 Approved

Superintendent or Designee Signature

Date