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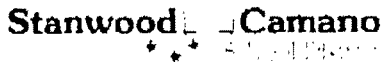
MEMORANDUM

TO: Board of Directors
DATE: March 15, 2016
FROM: Jean Shumate
RE: Stanwood High School Science Team Field Trip
TYPE: Action Required

Susan Britain, Stanwood High School Science Team Advisor, requests to take 19 students to participate in the State Science Olympiad Tournament, April 15-16, 2016, at Eastern Washington University, Cheney, Washington. They will be staying at the Best Western in Spokane and various fundraising activities and individuals would support the field trip.

RECOMMENDATION:

We recommend that the Board approve the overnight field trip for the high school Science Team to compete at the State Olympiad Tournament, April 15-16, 2016, Cheney, Washington.



NON-LOCAL, OVERNIGHT & EXTENDED FIELD TRIP APPLICATION (To be completed by Teacher/Advisor)

School Stanwood High School Today's Date March 7, 2016

Individuals/Group Involved Science Team Number of Students 19

Activity State Science Olympiad Tournament

Destination Eastern Washington University

Departure Date April 15, 2016 Return Date April 16, 2016

Accommodations: _____

Source of Revenue: Car Washes, Family Donations

Fundraising Activities Car Washes

Individual Student Cost _____ Total Group Cost \$2,000

Insurance (special coverages) _____

Purpose of Trip (include educational value) Students compete against 20 high schools in 23 science and engineering events

Has this trip been previously taken? yes If yes, when? To EWU - April 2014

List of chaperones and students **MUST** be attached to this form. (Chaperones must be of each gender if students of each gender are attending.)

- _____ 1. Additional information needed: _____
- _____ 2. Insurance coverage to be arranged through the insurance office.
- _____ 3. Parent permission and medical authorization forms go to principal.
- _____ 4. All district employees need to submit a travel request form.
- _____ 5. Notify school nurse.

Susan Budan
Signature of Initiator

[Signature]
Signature of Building Principal

For Administration Use Only:

_____ Board approval needed. Will be submitted on _____
_____ Approved

Superintendent or Designee Signature

Date