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MEMORANDUM

TO: Board of Directors

DATE: March 15, 2016

FROM: Jean Shumate

RE: Stanwood High School Family Career and Community Leaders' Field Trip

TYPE: Action Required

Kris Merritt, Career and Technical Education, Family and Consumer Sciences Instructor, requests to take 8 Family Career and Community Leaders of America (FCCLA) senior students to participate in a Culinary Arts Culture Experience, March 25 – March 26, 2016, Seattle, Washington. They will be staying at the Westin in Seattle. Various catering functions would fund the field trip.

RECOMMENDATION:

We recommend that the Board approves the overnight field trip for the FCCLA Seniors Culinary Arts Culture Experience, March 25-March 26, 2016, Seattle, Washington.



NON-LOCAL, OVERNIGHT & EXTENDED FIELD TRIP APPLICATION
(To be completed by Teacher/Advisor)

RECEIVED

MAR 08 2016

STANWOOD-CAMANO
SCHOOL DISTRICT

School Stanwood High School Today's Date 3.4.2016

Individuals/Group Involved FCCLA Number of Students 8

Activity Senior Culinary Arts Trip

Destination Seattle, WA

Departure Date March 25, 2016 Return Date March 26, 2016

Accommodations: Westin in Seattle

Source of Revenue: FCCLA fundraising

Fundraising Activities: SCEA Dinners, Country Living Expo, Key Communicators Catering

Individual Student Cost 165.00 Total Group Cost 1700.00

Insurance (special coverage) NA

Purpose of Trip (including educational value) Students will be exposed to culinary professionals who have experienced success in the industry. We will be visiting a variety of establishments from bakeries to cooking schools, Pike Place Market, emphasizing it's role in establishing a strong culinary culture in seattle.

Has this trip been previously taken? No If yes, when? _____

List of chaperones and students MUST be attached to this form. (Chaperones must be of each gender if students of each gender attending.)

1. Additional information needed: _____
2. Insurance coverage to be arranged through the insurance office.
3. Parent permission and medical authorization forms go to principal.
4. All district employees need to submit travel request form.
5. Notify school nurse.

Kristine L. Merritt
Signature of Initiator

Kevin Bernbeck
Signature of Building Principal

For Administration Use Only:

School Board approval needed. Will be submitted on March
 Approved

Superintendent or Designee Signature Date