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## MEMORANDUM

**TO:** Board of Directors  
**DATE:** March 1, 2016  
**FROM:** Jean Shumate  
**RE:** Stanwood High School Boys Soccer Field Trip  
**TYPE:** Action Required

The Stanwood High School Boys Soccer Team requests to attend team camp on March 11-12, 2016 at Warm Beach Camp, Stanwood, to promote team building and to set goals. Approximately 40 team members would attend. Fundraising activities at the concession stand and a pancake breakfast, through the Booster Club, would provide the necessary funds for this trip.

**RECOMMENDATION:**

*That the Board approves the Stanwood High School Boys Soccer Team field trip March 11-12, 2016, at Warm Beach Camp, Stanwood.*

Stanwood - Camano

FEB 19 2016

NON-LOCAL, OVERNIGHT & EXTENDED FIELD TRIP APPLICATION  
(To be completed by Teacher/Advisor)

School STANWOOD HIGH Today's Date 2/17/16

Individuals/Group Involved BOYS SOCCER Number of Students 40

Activity TEAM CAMP

Destination WARM BEACH CAMP

Departure Date MAR 11 Return Date MAR 12

Accommodations: MEALS/HOUSING PROVIDED

Source of Revenue: BOOSTER CLUB ACCOUNT

Fundraising Activities CONCESSION STAND/PANCAKE BREAKFAST

Individual Student Cost \$36 Total Group Cost \$1548

Insurance (special coverages) CERTIFICATE OF LIABILITY REQD

Purpose of Trip (include educational value) TEAM BUILDING AND GOAL SETTING

Has this trip been previously taken? YES If yes, when? MARCH, 2015

List of chaperones and students MUST be attached to this form. (Chaperones must be of each gender if students of each gender are attending.)

- 1. Additional information needed: \_\_\_\_\_
- 2. Insurance coverage to be arranged through the insurance office.
- 3. Parent permission and medical authorization forms go to principal.
- 4. All district employees need to submit a travel request form.
- 5. Notify school nurse.

[Signature]  
Signature of Initiator

[Signature]  
Signature of Building Principal

For Administration Use Only:

Board approval needed. Will be submitted on 3/1/16 [Signature]  
 Approved