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MEMORANDUM

TO: Board of Directors

DATE: March 1, 2016

FROM: Jean Shumate

RE: Approval of Highly Capable Outdoor Education Field Trip

TYPE: Action Required

The Highly Capable students from Twin City Elementary have the opportunity to attend Camp Casey Conference Center on Whidbey Island, Washington, for environmental education camp March 21 through 23, 2016. The program focuses on sea life and local historical concepts of island life.

Upon the approval by the Board, Cheryl Anderton and 23 students and chaperones would attend the camp to continue their yearlong theme of change. This trimester focuses on adaptation.

Individual student fees would pay for the cost of the camp.

RECOMMENDATION:

That the Board approves the Highly Capable Student's Environmental Education Field Trip, March 21-23, 2016 at Camp Casey, Whidbey Island, Washington.

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Instruction

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STANWOOD-CAMANO
SCHOOL DISTRICT

NON-LOCAL, OVERNIGHT & EXTENDED FIELD TRIP APPLICATION
(To be completed by Teacher/Advisor)

School Twin City Elementary Today's Date 2/17/2016

Individuals/Group Involved High Cap 415 Number of Students 23

Activity Environmental Camp
Anderfon

Destination Whidbey Island

Departure Date 3/21/2016 Return Date 3/23/2016

Accommodations: Camp Casey Conference Center

Source of Revenue: students / PTA / scholarships

Fundraising Activities n/a

Individual Student Cost \$ 100.00 Total Group Cost \$ 2118.00

Insurance (special coverages) provided by Camp Casey

Purpose of Trip (include educational value) We will be studying aspects of sealife and local historical concepts of island life. This fits with our yearlong theme of change with trimester 3 addressing the concept of adaptation.

Has this trip been previously taken? yes If yes, when? last year - It is an annual trip w/ varying conceptual emphases.

List of chaperones and students MUST be attached to this form. (Chaperones must be of each gender if students of each gender are attending.) attached

- _____ 1. Additional information needed: _____
- _____ 2. Insurance coverage to be arranged through the insurance office.
- _____ 3. Parent permission and medical authorization forms go to principal.
- _____ 4. All district employees need to submit a travel request form.
- _____ 5. Notify school nurse.

Cheryl Anderson
Signature of Initiator

Jennifer Allen
Signature of Building Principal

For Administration Use Only:

Board approval needed. Will be submitted on March 1, 2016 (JL)
 Approved

Superintendent or Designee Signature

Date