

Stanwood Camano School District

TO : BOARD OF DIRECTORS
FROM : GARY PLATT, EXEC. DIRECTOR – BUSINESS SERVICES
SUBJECT : ESD 112 INTERLOCAL AGREEMENT FOR
PROJECT/CONSTRUCTION MANAGEMENT SUPPORT
SERVICES – TASK ORDER #4
DATE : JANUARY 19, 2016
TYPE : ACTION NEEDED



Attached is the Construction Management Support and Assistance contract amendment #4 with Educational Service District 112. Services provided under the contract and the contract amendment will include technical assistance to school district staff in the area of construction management.

During the May 20, 2014, board meeting the master contract with Educational Service District 112 was approved. These amendments describe the services to be provided for multiple projects. Task orders exceeding \$50,000 are subject to school board approval. The actual cost for this year may be less than \$50,000, however, costs are determined based on actual time needed for the 2016 work planned this year. These costs can vary depending upon district needs.

Recommendation:

We recommend the board **move to approve the Construction Management Support and Assistance contract Task Order #4 with Educational Service District 112 as attached.**



Specialists in School Buildings

TASK ORDER # 4

**INTER-GOVERNMENTAL AGREEMENT FOR
Capital Levy Project/Construction Management Support and Assistance**

Between

**EDUCATIONAL SERVICE DISTRICT 112
through its Construction Services Group (CSG)
(hereinafter referred to as ESD 112)
2500 NE 65th Avenue
Vancouver WA 98661-6812**

and

**STANWOOD-CAMANO SCHOOL DISTRICT #401
(hereinafter referred to as the District)
26920 Pioneer Hwy.
Stanwood, WA 98292**

In consideration of the terms and conditions of the original agreement, ESD 112 and the District do mutually agree that the Agreement is amended by adding the following task(s):

Project Management or Project Management assistance for the 2016 Stanwood School District Projects which may include the following:

Stanwood Elementary School:

CSG:

- Replace carpet in office area
- Remodel all restrooms – fixtures, floors, tiles

By others:

- Bell, clock, intercom system
- New boiler and move DDC to CCC
- Replace all light fixtures in north wing, play shed

Twin City Elementary School:

CSG:

- Cafeteria table storage
- Replace all stair tread, landing, kitchen flooring classroom/corridor flooring
- Gym floor refinish
- Remodel all restrooms

By others:

- Replace gym lighting
- Replace boilers, update ventilation system, water heater, controls

Port Susan Middle School:

CSG:

- Provide additional kitchen equipment
- Replace kitchen ceiling



Specialists in School Buildings

Stanwood Middle School:

CSG:

- **Industrial Arts: Replace furniture & equipment and update electrical in woodshop area**
- **Replace entire built up/aluminum coated roof**
- **Seal masonry cracks and repaint exterior**
- **Replace single paned windows**

Utsalady Elementary School

CSG:

- **Install ADA door opener at front entrance**

Stanwood High School

CSG:

- **Provide additional food prep and storage equipment**

Tasks: Provide Project Management assistance to the school district for the 2016 projects listed above for the following tasks:

- a. **coordination with the district, the district’s architect and other consultants in the overall planning of this year’s projects**
- b. **conduct weekly Project Meetings with the project team**
- c. **determining project scope for each project**
- d. **scheduling assistance to the architect including monitoring construction schedule**
- e. **provide project specific input as needed during the pre-design and design phases**
- f. **budget assistance to the district to keep within the allocated budget including review of contractor pay applications and review and recommendation of change orders**
- g. **bid phase planning and coordination**
- h. **assist the district with contract administration and reporting**
- i. **quality control management**
- j. **ensure the contractor implements a safety plan**
- k. **provide management reporting to the school district**
- l. **provide close out coordination**

Compensation will be on a time-and-materials basis in accordance with paragraph 5.1.1 of the Contract Amendment signed and dated November 12, 2014.

This Task Order shall not affect other terms, conditions or applications of the original Agreement.

EDUCATIONAL SERVICE DISTRICT 112

STANWOOD-CAMANO SCHOOL DISTRICT

Superintendent or Designee

Superintendent or Designee

Date _____

Date _____

PLEASE SIGN, DATE, AND RETURN TWO COPIES OF THIS AGREEMENT to Pat Cunningham at CSG/ESD 112. A countersigned copy will be returned to you.