

Stanwood Camano School District

TO : BOARD OF DIRECTORS
 FROM : GARY PLATT, EXECUTIVE DIRECTOR – BUSINESS SERVICES
 LEE HEINRICHS, DIRECTOR OF TRANSPORTATION
 SUBJECT : BUS PURCHASE AUTHORIZATION
 DATE : FEBRUARY 19, 2013
 TYPE : ACTION NEEDED



According to Board Policy 6210, purchases exceeding \$50,000 require school board approval. The transportation department needs to purchase four new buses for special needs students and one full-size bus. Three special needs buses are fully depreciated buses and will be traded-in at time of purchase. One full-size bus will be fully depreciated and declared surplus in September. This purchase will increase the fleet of handicapped buses to 16, which gives us one bus in reserve as a backup. The handicapped buses are expected to be delivered in April and the large bus is expected in June.

Below is a summary of the status of the Transportation Vehicle Fund:

Fund Balance (Cash) – 1/30/13	\$387,693
Buses to be ordered:	
Two 30-passenger	\$112,978
Two 21-passenger w/wheelchair position (with flexibility to add a 2 nd wheelchair)	\$122,315
One 78-passenger	<u>\$131,028</u>
Total Purchase Price	<u>366,321</u>
Remaining Cash Balance (Unencumbered Funds Available)	<u>\$21,372</u>

The above costs are estimated and actual costs may deviate slightly. All buses purchased by the district have been bid under a statewide purchasing contract. This fall the district will be receiving a state depreciation payment of approximately \$441,789. This payment has not been added to the remaining unencumbered funds available, above.

Recommendation:

We recommend the board **move to approve the purchase of two 30-passenger buses, two 21-passenger buses, and one 78-passenger bus.**