

Stanwood Camano


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INSTRUCTIONAL SERVICES

Lloy Schaaf

Assistant Superintendent of Teaching and Learning

Memorandum

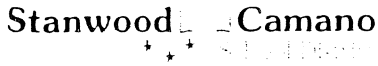
To: Stanwood-Camano School Board of Directors
Fr: Lloy Schaaf, Ed.D. 
Re: Stanwood High School Volleyball State Tournament
Date: November 6, 2012

The Stanwood High School volleyball team has advanced to the State Tournament, in Lacey, Washington.

Coach Erik Titus along with his 3 assistant coaches will be accompanying the volleyball team to the state tournament. They will depart on Thursday, November 8, and return on Saturday, November 10, 2012. Their accommodations will be at the LaQuinta in Lacey.

RECOMMENDATION:

That the Stanwood-Camano School District Board of Directors approve the above listed overnight field trip.



NON-LOCAL, OVERNIGHT & EXTENDED FIELD TRIP APPLICATION (To be completed by Teacher/Advisor)

School STANWOOD HS Today's Date 11/1/12

Individuals/Group Involved SMS VB Number of Students 14

Activity STATE VB TOURNAMENT

Destination SAN MARINO UNIVERSITY AND HOTEL

Departure Date 11/5/12 Return Date 11/10/12

Accommodations: La Quinta

Source of Revenue: ANNUALS

Fundraising Activities _____

Individual Student Cost _____ Total Group Cost _____

Insurance (special coverages) _____

Purpose of Trip (include educational value) State Tournament

Has this trip been previously taken? NO If yes, when? _____

List of chaperones and students MUST be attached to this form. (Chaperones must be of each gender if students of each gender are attending.)

- _____ 1. Additional information needed: _____
- _____ 2. Insurance coverage to be arranged through the insurance office.
- _____ 3. Parent permission and medical authorization forms go to principal.
- _____ 4. All district employees need to submit a travel request form.
- _____ 5. Notify school nurse.

[Signature]
Signature of Initiator

[Signature]
Signature of Building Principal

For Administration Use Only:

Board approval needed. Will be submitted on November 6, 2012
 Approved

Superintendent or Designee Signature _____ Date _____