

Human Resources
Maurene Stanton
Executive Director of Human Resources
Stanwood Camano School District

Date: September 5, 2017

To: Stanwood-Camano School Board of Directors

From: Maurene Stanton

RE: Conditional Certificate Request

A Conditional Teaching Certificate gives a school district the flexibility to hire a non-certificated teacher to fill a teaching position when a certificated teacher is not available. The certificate has limitations and the individual must take professional development coursework to enhance their teaching qualifications and/or be enrolled in a teacher preparation program. These certificates are valid for up to 2 years.

Individuals can only apply for a Conditional Teaching Certificate if recommended by a school district. An application must be approved by the school district's board of directors. We are requesting your authorization to submit a Conditional Teaching Certificate application on behalf of Kathleen Bateman.

We believe this action will provide the needed instruction for our students. Should you have questions, please contact me.

I recommend your authorization of Kathleen Bateman's Conditional Teaching Certificate application.