




TO: BOARD OF DIRECTORS
FROM:  STEVE LIDGARD, EXECUTIVE DIRECTOR – BUSINESS SERVICES
SUBJECT: INTERLOCAL PURCHASING AGREEMENT FOR COOPERATIVE PURCHASING
CONTRACT WITH EDUCATIONAL SERVICE DISTRICT NO. 112
DATE: SEPTEMBER 19, 2017
TYPE: ACTION REQUIRED

Attached is an interlocal agreement with ESD 112 for the cooperative purchasing of furniture, supplies, equipment and technology. This will allow the district access for competitive bids on these products.

There is no cost to participate in the coop and no requirement for any minimum amount of purchases.

The agreement expires August 31, 2022.

Recommendation:

We recommend the board **move to approve the interlocal agreement with ESD 112 allowing the district to participate in the coop.**



**EDUCATIONAL
SERVICE
DISTRICT 112**

**INTERLOCAL PURCHASING AGREEMENT
FOR COOPERATIVE PURCHASING CONTRACTS**

**EDUCATIONAL SERVICE DISTRICT NO. 112
2500 NE 65th Avenue
Vancouver WA 98661-6812**

Parties to the Agreement:

Educational Service District No. 112, hereinafter referred to as "ESD112", and Stanwood-Camano School District No 401, located at 26920 Pioneer Highway, Stanwood WA 98292, hereinafter referred to as the "Purchasing Agency".

Summary Statement-Agreement Purpose
INTERLOCAL PARTICIPATION IN COOPERATIVE PURCHASING CONTRACTS
 For the cooperative purchasing of furniture, supplies, equipment and technology under ESD112 Cooperative Purchasing contracts.

Agreement Number 18053-226	Agreement Period Term Start: September 1, 2017 Term End Date: August 31, 2022
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Attachments: This Agreement consists of this signature page and the following exhibits, which constitute the entire understanding of the parties

- Exhibit A: Terms & Conditions**
- Exhibit B: Agreement Contact Information**

Signed versions of this Agreement transmitted by facsimile copy or electronic mail shall be the equivalent of original signatures on original versions.

IN WITNESS WHEREOF, the Purchasing Agency and ESD112 have executed this Agreement on the date and year indicated below.

STANWOOD-CAMANO SCHOOL DISTRICT NO 401

AUTHORIZED SIGNATURE: _____ DATE: _____

EDUCATIONAL SERVICE DISTRICT NO 112

AUTHORIZED SIGNATURE: _____ DATE: _____

ESD INFORMATION	
DEPT APPROVAL	CS
BUS SVC APPROVAL	P Pepin

Stanwood-Camano School District No 401
Agreement No. 18053-226
Interlocal Participation in Cooperative Purchasing Contracts

**EXHIBIT A
GENERAL TERMS & CONDITIONS**

1. **Purpose.**
 - 1.1 Pursuant to RCW 28A.320, RCW 28A.310.010, RCW 28A.320.080(3), RCW 28A.310.180(3) and the Interlocal Cooperation Act RCW 39.34, and other provisions of the law that authorize intergovernmental agreements for cooperative purchasing, ESD112, a political subdivision of the State of Washington, and the Purchasing Agency hereby agree to enter into this agreement for the cooperative purchasing of furniture, supplies, equipment and technology, hereinafter referred to as "Goods".
 - 1.2 It is not the intent of the parties to this Agreement, nor shall this Agreement be interpreted, to create a new or separate legal entity for the performance of this Agreement. Instead, the boards or other governing bodies of both parties shall jointly administer this Agreement in accordance with the terms contained herein.
 - 1.3 Parties to the Agreement seek to reduce their respective costs in purchasing various Goods for use in agency operations, advancing agency purposes and to make the most efficient use of their powers by enabling cooperation with each other on a basis of mutual advantage.

2. **Term.** The Term for the Agreement shall be five (5) school years, beginning September 1, 2017, or the date of last signature, to August 31, 2022.

3. **Provisions.**
 - 3.1 ESD112 solicits competitive contracts with various vendors for the purchase of Goods. ESD112 agrees to extend the terms and conditions of said contract(s) to the Purchasing Agency, to the extent permitted by law, and agreed upon by all parties.
 - 3.2 ESD112 represents and warrants it has complied with its statutory requirements under Washington law regarding notice for bids or proposals for goods or services subject to this Agreement. ESD112 further represents and warrants it posted the bids or solicitation on a website established and maintained by ESD112, for the purposes of posting public notice of bids or proposal solicitations for ESD112's purchasing program.
 - 3.3 The Purchasing Agency agrees to accept responsibility for compliance with any additional or varying laws and regulations governing purchases they make. ESD112 makes no representation or warranty that this Agreement complies with the requirements of the statutes, regulations, policies or rules applicable to each participating Purchasing Agency.

Stanwood-Camano School District No 401
Agreement No. 18053-226
Interlocal Participation in Cooperative Purchasing Contracts

- 3.4 To purchase Goods under vendor contract(s), the Purchasing Agency shall send a purchase order directly to the vendor(s) or vendor's subcontractors that are furnishing specified Goods to the Purchasing Agency using a specified ESD112 vendor contract number.
- 3.5 ESD112 accepts no responsibility for any vendor or vendor's subcontractors' performance of any purchasing contract and accepts no responsibility for the payment of the purchase price by the Purchasing Agency.
- 3.6 The Purchasing Agency shall be solely responsible for acquiring the Goods, and all such Goods shall be held in the Purchasing Agency's name. The Purchasing Agency shall also have primary responsibility for disposing of such property for the duration of the Agreement and upon termination of the Agreement.
- 3.7 The manner of financing the Goods purchased under this Agreement shall be through budgeted funds or other available funds of the Purchasing Agency. Said Purchasing Agency shall be responsible for all budget and accounting procedures related to its purchases.
- 3.8 This Agreement has been approved by the governing bodies of the Purchasing Agency and ESD112 by resolution, motion, or by other means specifically authorized by law.
- 3.9 This Agreement shall supersede all prior agreements and understandings with ESD112 and the Purchasing Agency pertaining to cooperative purchasing. This Agreement may only be amended by a written document duly executed by the parties.
- 3.10 This Agreement shall become effective once it is fully executed and filed as required by law, or listed on ESD112's or on the Purchasing Agency's web site or other electronically retrievable public source . The Purchasing Agency shall file or list the Agreement on their website prior to purchasing items under this Agreement.
- 3.11 This Agreement shall remain in force until the Term End Date. ESD112 or the Purchasing Agency may terminate this Agreement upon sixty (60) days written notice to the other party.
- 3.12 The terms and conditions of this Agreement shall be governed by the laws of the State of Washington.

Stanwood-Carnano School District No 401
 Agreement No. 18053-226
 Interlocal Participation in Cooperative Purchasing Contracts

EXHIBIT C
AGREEMENT CONTACT INFORMATION

PROGRAM CONTACTS	
PURCHASING AGENCY	ESD112
Name: Steve Lidgard	Name: Cherie (Bunny) Stevens
Position Title: Executive Director Of Business	Position Title: Project Coordinator
Phone: 360.629.1216	Phone: 360.952.3415
Email: slidgard@stanwood.wednet.edu	Email: bunny.stevens@esd112.org

SIGNATURE AUTHORITY / NOTICE CONTACT	
PURCHASING AGENCY	ESD112
Name: Jean Shumate	Name: Tim Merlino
Position Title: Superintendent	Position Title: Superintendent
Phone: 360.629.1211	Phone: 360.750.7500
Email: jshumate@stanwood.wednet.edu	Email: tim.merlino@esd112.org