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MEMORANDUM

TO: Board of Directors
DATE: November 7, 2017
FROM: Jean Shumate
RE: 2017-18 Superintendent Work Plan Areas
TYPE: Action Required

The 2017-18 Work Plan Areas have been discussed with Board Members and are attached for your review and approval.

RECOMMENDATION:

That the Board approves the Superintendent's 2017-18 Work Plan Areas.

Jean Shumate 2017/18 Work Plan

Student Learning

1. Continue to focus on the improvement of student achievement.
2. Ensure that safety/security plans are updated. Work with the appropriate city staff to develop a Tsunami plan for district facilities in downtown Stanwood.
3. Update the Strategic Plan

Budget/Fiscal Responsibility

1. Implement our short and long-term plan for the district that is responsible and one that ensures our resources are maximized.
2. Educate our elected officials on the impact of HB2242, the lack of a capital budget and advocate for changes.
3. Continue to make sure that the projects outlined in our current Capital Levy are implemented, as planned.
4. Ensure that the bond projects stay within budget. Promises made, promises kept!
5. Continue the process of planning for our upcoming ballot measure on February 13, 2018.

Communication/Positive Relationships

1. SCEA, PSE, Principals Group, Non-Representative Employees. My task will be to continue to focus on our ability to inform, communicate and exchange ideas in an atmosphere of balance and respect through our monthly meetings and others, as needed.
2. Superintendent Visibility. A major goal for me this year is to visit all classrooms, meet with district staff, meet with the Stanwood/Camano Newspaper and establish ties with the parents and community representing each school.
3. District Message. Continue to get our message out about who we are and what we do best. It is essential that we create a sense of pride and ownership in our achievements, and have parents choose to send their children to Stanwood-Camano schools because they are confident that they will receive the best education available. We need to continue to share what resources, services and programs we offer.
4. Continue to broaden our relationship with the YMCA by partnering with them to serve as a resource for our community.
5. Provide support for the departments and administrators that I supervise.
6. I will ensure that communication to our community, parents and staff is a priority of the administrative team.

(See attached organizational chart)

STANWOOD-CAMANO SCHOOL DISTRICT #401

ORGANIZATIONAL CHART 2017-18

