



Stanwood-Camano School District

Career and Technical Education

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November 7, 2017

To: School Board Members
From: Ross Short, Director, CTE
Re: CTE Program of Work

Attached is a copy of the Career and Technical Education Program of Work for your approval. Districts must establish a Program of Work for their CTE Programs that is updated annually and establishes a five-year plan to improve the Career & Technical Programs available to students.

Attached is the Stanwood-Camano School District Career and Technical Education Program of Work. The Program of Work also acts as the District Wide Plan for CTE. Our CTE program staff initially developed the attached plan. It was then reviewed with the Stanwood-Camano CTE Advisory Committee on October 12th. The Advisory Committee approved the program evaluation at that meeting.

Program 2017-18 Program of Work
PROGRAM: Overall CTE

Director: Ross Sort
COURSE(S): All CTE

Code *	Last Year Focus: 2016-17	Planning Elements	Current Year Focus: 2017-18	Next Year Focus: 2018-19	Year After Next Focus: 2019-20	Three Years Out Focus: 2020-21
	5 Dimensions of Teaching & Learning	Curriculum Review LESSON PLANNING (Technical Skills, Career, Equity)	Student Engagement Purpose Classroom Environment New course offerings Establish Common syllabus format	Assessment Curriculum & Pedagogy New course offerings	5 Dimensions of Teaching & Learning New/ updated course offerings	5 Dimensions of Teaching & Learning New/ updated course offerings
	Annual Review	Curriculum Review Frameworks	Re-Approve All Programs Update framework outlines	AG Ed Re-Approval Annual Framework review	Skilled & Technical Program Re-Approval Annual Framework review	STEM/ Health Science Program Re-Approval Annual Framework review
	Fire Service Materials	Instructional Materials (Texts and Software)	Med Terms text book	Ag Science Materials Bus Ed Materials	3 rd Year Science & Math Review all materials	Bus Ed Materials Review all materials
	Wood Shop equipment MS Dust Collection	Equipment	Evaluate state of current equipment. Develop replacement plan Floral Cooler	Begin replacement schedule/ purchasing for new building	Continue replacement schedule/ purchasing for new building	Set up equipment in new building
	MS Dust Collection Pass Bond	Facilities	MS Dust Collection Sound reduction Work on design process	Continue Design Process Start purging rooms	Prepare to move into new building	Move into new building
	CTE Student of the Year Program	Community and Business Partnerships	Establish Advisory Committee	Continue Advisory Committee Expand intern/ WBL opportunities for students	Continue Advisory Committee Expand intern/ WBL opportunities for students	Continue Advisory Committee Expand intern/ WBL opportunities for students
	Promote Tech Prep Personal Finance Articulation	Tech Prep	Renew Business Articulations, Research further opportunities	Update articulations	Update articulations	Update articulations
	Support involvement	Student Leadership	Continue support Provide travel funds for advisors	Develop plan for further financial support All Programs actively involved	Implement plan All Programs actively involved	All Programs actively involved
	Staff training, Local Clock hours	Professional Development	Provide opportunity for all CTE staff to attend PD	Require staff to attend PD	Continue staff PD plan, Have CTE staff support rest of building	Continue staff PD plan, Have CTE staff support rest of building
	Showcase students Legislative advocacy	CTE Advocacy	Showcase students Newsletter Update website	Promotional brochures for each program Showcase students	Tell our story	Continue Promotion plan

1-5 = Highest Ranking Goals A = Accomplished or expected by year end PO = Partially accomplished and on-going
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Program 2017-18 Program of Work
PROGRAM: Agriculture Education

INSTRUCTOR: Olson, Main, Hougan, Carlson
COURSE(S): Ag Mech, Animal Sci, Hort, Nat. Res., Ag Sci

Code *	Last Year Focus: 2016-17	Planning Elements	Current Year Focus: 2017-18	Next Year Focus: 2018-19	Year After Next Focus: 2019-20	Three Years Out Focus: 2020-21
	NGSS Assessments	Curriculum Review LESSON PLANNING (Technical Skills, Career, Equity)	Syllabi and program of study review Work with Science department to review curriculum	Implement updated freshman science offering Develop plans for 3 rd year science & Math	Implement plans for 3 rd year science & Math	Implement plans for 3 rd year science & Math
	Annual Review	Curriculum Review Frameworks	NGSS incorporation Update Frameworks	Program Re-Approval	Implement Program re-approval changes	Annual Review
		Instructional Materials (Texts and Software)	Identify common texts and terms for freshman level science	Identify common texts and terms for sophomore level science	Materials of 3 rd level science	Update materials
	Upkeep existing equipment Additional welders	Equipment	Maintain equipment Floral cooler Evaluate and begin replacing outdated equipment	Purchase equipment for new building	Purchase equipment for new building	Set up equipment in new building
	Upkeep existing facility Pass bond	Facilities	Work with architect to design new building	Start purging rooms	Prepare for move to new facility	Move into New Building
	FFA involvement	Community and Business Partnerships	Establish advisory committee	Continue with advisory committee Develop local internships	Continue with advisory committee Develop local internships	Continue with advisory committee Develop local internships
	Ag Mech	Tech Prep	Research and establish articulations for Horticulture, Animal Sci, Nat Resources	Renew Ag Mech Articulation	Promote Tech Prep	Promote Tech Prep
	Update program of work	Student Leadership	All FFA Members in activities	All FFA Members in activities	All FFA Members in activities	All FFA Members in activities
	WAAE Conference	Professional Development	WAAE Conference, Increase STEM Inclusion, CASE	WAAE Conference, Increase STEM Inclusion, CASE	WAAE Conference, Increase STEM Inclusion, CASE	WAAE Conference, Increase STEM Inclusion, CASE
	State legislative visit	CTE Advocacy	Work with Science and Counseling	Promote CTE in community	Continue promotion	Continue promotion

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Program 2017-18 Program of Work

PROGRAM: CTE Business Education

INSTRUCTOR: Mr. Colby, Mr. Ward, Mrs. Brokaw, Mrs. Carletti

COURSE(S): General Business, Business Law, Leadership
WebPage Design, Computer Programming, Game Design, Photography, Multimedia

Code *	Last Year Focus: 2016-17	Planning Elements	Current Year Focus: 2017-18	Next Year Focus: 2018-19	Year After Next Focus: 2019-20	Three Years Out Focus: 2020-21
8	Create a career unit for each course in the program.	Curriculum Review LESSON PLANNING (Technical Skills, Career, Equity)	Evaluate career units to ensure they assist students to understand how to plan for postsecondary education while in high school; connect personal interests and values to college majors and careers; encourage students to develop a values-driven, decision-making process; and provide insight on how to pay for college.	Evaluate career units to ensure they assist students to understand how to plan for postsecondary education while in high school; connect personal interests and values to college majors and careers; encourage students to develop a values-driven, decision-making process; and provide insight on how to pay for college.	Evaluate career units to ensure they assist students to understand how to plan for postsecondary education while in high school; connect personal interests and values to college majors and careers; encourage students to develop a values-driven, decision-making process; and provide insight on how to pay for college.	Evaluate career units to ensure they assist students to understand how to plan for postsecondary education while in high school; connect personal interests and values to college majors and careers; encourage students to develop a values-driven, decision-making process; and provide insight on how to pay for college.
6	Monitor curriculum and make changes to align with the frameworks. Monitor and edit frameworks for alignment to industry standards.	Curriculum Review Frameworks	Monitor curriculum and make changes to align with the frameworks. Monitor and edit frameworks for alignment to industry standards.	Monitor curriculum and make changes to align with the frameworks. Monitor and edit frameworks for alignment to industry standards.	Monitor curriculum and make changes to align with the frameworks. Monitor and edit frameworks for alignment to industry standards.	Monitor curriculum and make changes to align with the frameworks. Monitor and edit frameworks for alignment to industry standards.
4	Update some labs to Adobe CC software.	Instructional Materials (Texts and Software)	Update instructional materials to new software and curriculum. Update software to align with industry standards.	Update instructional materials to new software and curriculum. Update software to align with industry standards.	Update instructional materials to new software and curriculum. Update software to align with industry standards.	Update instructional materials to new software and curriculum. Update software to align with industry standards.
3	Replace outdated camera equipment and tripods with new cameras.	Equipment	Replace outdated computers, cameras, and supplies for curriculum.	Replace outdated computers, cameras, and supplies for curriculum.	Replace outdated computers, cameras, and supplies for curriculum.	Replace outdated computers, cameras, and supplies for curriculum.
2	Review future facilities for new school building with architectural committee to ensure programs will be enhanced by the facilities.	Facilities	Review future facilities for new school building with architectural committee to ensure programs will be enhanced by the facilities.	Review future facilities for new school building with architectural committee to ensure programs will be enhanced by the facilities.	Review future facilities for new school building with architectural committee to ensure programs will be enhanced by the facilities.	Opening new school.
5	Meet with business leaders in the CTE Advisory Committee.	Community and Business Partnerships	Include new business leaders in the CTE Advisory Committee.	Encourage active participation in Advisory Committees, FBLA competitions, and community service.	Encourage active participation in Advisory Committees, FBLA competitions, and community service.	Encourage active participation in Advisory Committees, FBLA competitions, and community service.
10	General Business course is certified for Tech Prep	Tech Prep	Increase the number of students that receive credit at Everett Community College in one of the following courses that are articulated: General Business with /Bus 105 Small Business Essentials, Personal Finance with Acct 113 Personal Finance, and Accounting with Small Business Accounting	Increase the number of students that receive credit at Everett Community College in one of the following courses that are articulated: General Business with /Bus 105 Small Business Essentials, Personal Finance with Acct 113 Personal Finance, and Accounting with Small Business Accounting	Increase the number of students that receive credit at Everett Community College in one of the following courses that are articulated: General Business with /Bus 105 Small Business Essentials, Personal Finance with Acct 113 Personal Finance, and Accounting with Small Business Accounting	Increase the number of students that receive credit at Everett Community College in one of the following courses that are articulated: General Business with /Bus 105 Small Business Essentials, Personal Finance with Acct 113 Personal Finance, and Accounting with Small Business Accounting
	Continue to recruit for the FBLA Chapter.		Continue to recruit for the FBLA Chapter.	Continue to recruit for the FBLA Chapter.	Continue to recruit for the FBLA Chapter.	Continue to recruit for the FBLA Chapter.

7	Attend Regional, State, and National Competitions. Conduct fundraising and community service activities.	Student Leadership	Attend Regional, State, and National Competitions. Conduct fundraising and community service activities.	Attend Regional, State, and National Competitions. Conduct fundraising and community service activities.	Attend Regional, State, and National Competitions. Conduct fundraising and community service activities.	Attend Regional, State, and National Competitions. Conduct fundraising and community service activities.
1	Attend workshops and conferences to learn new technology.	Professional Development	Attend workshops and conferences to learn new technology.	Attend workshops and conferences to learn new technology.	Attend workshops and conferences to learn new technology.	Attend workshops and conferences to learn new technology.
9	Send texts/emails to legislators to support CTE programs. Promote programs more in the community.	CTE Advocacy	Send texts/emails to legislators to support CTE programs. Promote programs more in the community.	Send texts/emails to legislators to support CTE programs. Promote programs more in the community.	Send texts/emails to legislators to support CTE programs. Promote programs more in the community.	Send texts/emails to legislators to support CTE programs. Promote programs more in the community.

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Program 2017-18 Program of Work
PROGRAM: FASCE—Culinary Arts

INSTRUCTOR: Kris Merritt
COURSE(S): Culinary Arts

Code *	Last Year Focus: 2016-17	Planning Elements	Current Year Focus: 2017-18	Next Year Focus: 2018-19	Year After Next Focus: 2019-20	Three Years Out Focus: 2020-21
	Updating recipes	Curriculum Review LESSON PLANNING (Technical Skills, Career, Equity)	Preparing curriculum for staff transition	New staff establish updated curriculum	Build on past curriculum Prepare for transition to curriculum changes needed for new lab	Prepare for transition to curriculum changes needed for new lab
	Annual Review	Curriculum Review Frameworks	Annual Review	Annual Review	Annual Review	Prepare for re-approval
	Program notebooks	Instructional Materials (Texts and Software)	Textbook usage and supplements	Unitization of computers Program materials updates	Unitization of computers Program materials updates	Unitization of computers Program materials updates
	Purchase induction cooktop	Equipment	Maintain equipment. Review for future replacement	Begin replacing small equipment items	Purchase equipment for new building Prepare to move to new facility	Setup and establish new building
	Storage Pass bond for new building	Facilities	Design new facility Prepare for staff transition	Continue design process, start purging Facility	Prepare for move	Move into new building
	Donations Catering events	Community and Business Partnerships	Catering events Establish advisory committee	Catering events Work with advisory committee	Catering events Work with advisory committee	Catering events Work with advisory committee
	none	Tech Prep	Research opportunities in Culinary Arts	Establish articulations	Continue aligning standards	Implementing Tech Prep
	Catering events, student showcase	Student Leadership	Take students to FCCLA State	Community Service CTSO Involvement	Community Service CTSO Involvement	Community Service CTSO Involvement
	Work with local professionals	Professional Development	Prepare for staff transition	Attend FASCE conference	Training in preparation for new facility	Continued PD
	Showcase students at catering events	CTE Advocacy	Promote program Showcase students	P Promote program Showcase students	Promote program Showcase students	Promote program Showcase students

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Program 2017-18 Program of Work
PROGRAM: FASCE—ASL

INSTRUCTOR: Roxi Knowles
COURSE(S): ASL 1-2

Code *	Last Year Focus: 2016-17	Planning Elements	Current Year Focus: 2017-18	Next Year Focus: 2018-19	Year After Next Focus: 2019-20	Three Years Out Focus: 2020-21
	Learning Targets/ Success criteria	Curriculum Review LESSON PLANNING (Technical Skills, Career, Equity)	Re-alignment of curriculum	Assessments	Student Engagement	Prepare for transition to curriculum changes needed for new lab
	Annual Review	Curriculum Review Frameworks	Annual Review	Annual Review	Annual Review	Prepare for re-approval
	Program notebooks	Instructional Materials (Texts and Software)	Chromebook use	Unitization of computers Program materials updates	Unitization of computers Program materials updates	Unitization of computers Program materials updates
	None	Equipment	Maintain equipment. Review for future replacement	Maintain equipment. Review for future replacement	Prepare to move to new facility	Setup and establish new building
	Pass bond for new building	Facilities	Design new facility Move into new room	Continue design process, start purging Facility	Prepare for move	Move into new building
	Community speakers	Community and Business Partnerships	Community speakers Establish advisory committee	Community speakers Work with advisory committee	Community speakers Work with advisory committee	Community speakers Work with advisory committee
	none	Tech Prep	Research opportunities in ASL	Establish articulations	Continue aligning standards	Implementing Tech Prep
	ASL Club	Student Leadership	Work with other ASL instructors on leadership opportunities	Work with other ASL instructors on leadership opportunities Work with FCCLA	Work with other ASL instructors on leadership opportunities Work with FCCLA	Work with other ASL instructors on leadership opportunities Work with FCCLA
	WA-ACTE Conference	Professional Development	Attend PD related to ASL	Attend PD related to ASL	Attend PD related to ASL	Attend PD related to ASL
	Showcase students	CTE Advocacy	Promote program Showcase students	P Promote program Showcase students	Promote program Showcase students	Promote program Showcase students

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Program 2017-18 Program of Work
PROGRAM: Fire Service Tech

INSTRUCTOR: Bobby Guadamuz
COURSE(S): Fire Service Tech

Code *	Last Year Focus: 2016-17	Planning Elements	Current Year Focus: 2017-18	Next Year Focus: 2018-19	Year After Next Focus: 2019-20	Three Years Out Focus: 2020-21
	Fire Fighter 1 Task Sheets	Curriculum Review LESSON PLANNING (Technical Skills, Career, Equity)	Have 2 nd year students create instructional videos	Increase the number of videos created	Update curriculum to meet changing standards	Update instructional videos
	Annual review of content	Curriculum Review Frameworks	Ongoing review of instructional Frameworks	Update Frameworks	Program Re-approval	Annual review
	Purchase additional texts	Instructional Materials (Texts and Software)	Continue with current text, research new texts	Purchase new texts	Continue implementation of texts	Continue implementation of texts
	Work with CIFR for ongoing needs	Equipment	PCBA maintenance	Upgrade PCBA packs Look into a filling station	Work with CIFR for ongoing needs	Work with CIFR for ongoing needs
	Continue use of CIFR facilities	Facilities	Continue use of CIFR facilities	Continue use of CIFR facilities	Continue use of CIFR facilities	Continue use of CIFR facilities
	Work with Camano Island Fire & Rescue	Community and Business Partnerships	Work with Camano Island Fire & Rescue & North County DUI Assembly Public Education	Work with Camano Island Fire & Rescue & North County Public Education	Work with Camano Island Fire & Rescue & North County DUI Assembly Public Education	Work with Camano Island Fire & Rescue & North County Public Education
	Student Awareness	Tech Prep	Student Awareness	Update articulations	Student Awareness	Student Awareness
	Locally Developed plan	Student Leadership	Research competitions and work with other programs	Develop local competitions with other HS Programs	Competitions, locally developed leadership	Competitions, locally developed leadership
	Camano Island Fire & Rescue PD Plan	Professional Development	Camano Island Fire & Rescue PD Plan	Camano Island Fire & Rescue PD Plan	Camano Island Fire & Rescue PD Plan	Camano Island Fire & Rescue PD Plan
	Showcase student outcomes	CTE Advocacy	Showcase student outcomes Public Education Campaign	Showcase student outcomes Public Education Campaign	Showcase student outcomes Public Education Campaign	Showcase student outcomes Public Education Campaign

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Program 2017-18 Program of Work
PROGRAM: Health Sciences

INSTRUCTOR: Matt Brennan
COURSE(S): Sports Medicine

Code *	Last Year Focus: 2016-17	Planning Elements	Current Year Focus: 2017-18	Next Year Focus: 2018-19	Year After Next Focus: 2019-20	Three Years Out Focus: 2020-21
4	Review my lesson plans and modify to include career and equity components.	Curriculum Review LESSON PLANNING (Technical Skills, Career, Equity)	Align with frameworks.	Align with frameworks.	Align with frameworks.	Align with frameworks.
	Continue to collaborate with other instructors on best practices for framework development.	Curriculum Review Frameworks	Revise. Understand the requirements.	Submit new frameworks.	Monitor industry standards and skills. Collaborate with other instructors.	Continue to collaborate with other instructors.
2	Move to an e-book for medical terminology.	Instructional Materials (Texts and Software)	Implement the e-book effectively.	Research new technology for instruction.	Implement new technology into the new facility.	Continue to stay informed of new trends.
3	Maintain and provide a fund for the replacement and repair of equipment.	Equipment	Replace and repair.	Replace and repair.	Add new equipment appropriate to the new facility.	Maintain equipment.
1	Maximize the potential of each of my work areas.	Facilities	Design of the new facility.	Design of the new facility.	Move in to the new facility, have a plan for it's operation.	Refine the operation of the new facility.
5	Foster relationships with community members in the healthcare industry.	Community and Business Partnerships	Guest speakers. Advisory committee.	Maintain partnerships.	Maintain partnerships.	Maintain partnerships.
	Maintain my relationship with Everett CC for tech-prep.	Tech Prep	Stay informed and alert for new opportunities.	Stay informed and alert for new opportunities.	Stay informed and alert for new opportunities.	Stay informed and alert for new opportunities.
	WCTSMA involvement, winter leadership. Provide more opportunities within my program for leadership.	Student Leadership	Utilize student leaders more.	Increase the responsibilities for student leaders.	Find new opportunities for leadership.	Be a well known commodity in our high school climate and culture.
	Attend NWATA conference, instructor workshops.	Professional Development	Continuing ed.	Continuing ed.	Continuing ed.	Continuing ed.
	Study up on issues within CTE by reading the WA-ACTE newsletter and being more involved.	CTE Advocacy	<i>Political awareness.</i>	<i>CTE funding.</i>	<i>CTE presence in the new high school.</i>	Continue to increase FTE to strengthen CTE.

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Program 2017-18 Program of Work
PROGRAM: Woods/ Construction

INSTRUCTOR: Ray Mather
COURSE(S): Woodshop

Code *	Last Year Focus: 2016-17	Planning Elements	Current Year Focus: 2017-18	Next Year Focus: 2018-19	Year After Next Focus: 2019-20	Three Years Out Focus: 2020-21
	Implementing new freshman project	Curriculum Review LESSON PLANNING (Technical Skills, Career, Equity)	Adding more emphasis on career choices in content area Expanded project opportunities	increase girls into class	incorporate computers into class and shop work	design/Planning 100% of projects
	Stay current with expectations	Curriculum Review Frameworks	Re-align course with up to date state requirements Research Construction Geometry Course	Develop construction courses	Course Re-Approval	Annual review
	Power points	Instructional Materials (Texts and Software)	Textbook usage and supplements	Unitization of computers	Develop project plans on computers	Develop project plans on computers
	Installing and implementing new equipment for the students	Equipment	Maintain what we have	Correct any breakdowns, replace radial arm saw	Purchase construction tools. Prepare to move to new facility	Setup and establish new building
	Storage Pass bond for new building	Facilities	Wood room and Tool room Organization Work with Architect to design new building	Continue design process, start purging shop	Prepare for move	Move into new building
	Donations	Community and Business Partnerships	Shop locally	Establish internships and employment opportunities	Guest Speakers from Industry	Have students working towards apprenticeships
	none	Tech Prep	Learn what tech prep is in the woods/ construction area	Establish articulations	Continue aligning standards	Implementing college/Union standards
	Woodfest	Student Leadership	Woodworking students in TSA	Community Service CTSO Involment	Community Service CTSO Involment	Community Service CTSO Involment
	Woodfest	Professional Development	Attend a state conference	Attend trades union meetings	Training on construction curriculum	Have a 100% construction class
	Showcase students at school board	CTE Advocacy	Promote program Showcase students	Promote construction program	Promote program Showcase students	Promote program Showcase students

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Program 2017-18 Program of Work
PROGRAM:STEM-Engineering/Arch.

INSTRUCTOR: Tristan Hanson
COURSE(S): Eng. Design, Arch. CAD/CAM

Code *	Last Year Focus: 2016-17	Planning Elements	Current Year Focus: 2017-18	Next Year Focus: 2018-19	Year After Next Focus: 2019-20	Three Years Out Focus: 2020-21
2	Create a curriculum pacing guide	Curriculum Review LESSON PLANNING (Technical Skills, Career, Equity)	Creation of a curriculum folder for each class.	Have electronic copy of all curriculum materials.	Put all curriculum on a class website	
3	Rearrange, add, and remove sections of the frameworks.	Curriculum Review Frameworks	Rewrite frameworks for next update.	Annual Review	Make necessary changes to framework.	Re-approval
2	none	Instructional Materials (Texts and Software)	Attend one training on the software we are using.	Research plug ins and add-ons to our current software.	none	none
4	Fix all broken equipment.	Equipment	Purchase equipment that could not be repaired.	Purchase all new handtools	Purchase all new measuring tools	Add one new piece of equipment that would expand the capabilities of the program.
3	Rearrange classroom to better serve the students.	Facilities	Install dust collection	Maintain our current classroom.	Maintain our current classroom.	Move into new high school.
1	none	Community and Business Partnerships	Talk with local businesses to establish a Program Specific Advisory Committee	Hold Advisory Committee meetings	Hold Advisory Committee meetings	Hold Advisory Committee meetings
1	Continue the tech prep agreements set up by the previous instructor.	Tech Prep	Continue offering tech prep.	Continue offering tech prep. Renew Articulations	Continue offering tech prep.	Continue offering tech prep.
1	Continue to offer TSA to students. Take some students to the State Conference. Maintain fundraising from prior year.	Student Leadership	Make our TSA club completely student run. Win 1 st place in one or more state events.	Build the numbers of our TSA club. Win 1 st Place in one or more state events and go to nationals.	Build the numbers of our TSA club. Win 1 st Place in one or more state events and go to nationals.	Build the numbers of our TSA club. Win 1 st Place in one or more state events and go to nationals.
2	Attend one PD specific to STEM	Professional Development	Attend a STEM PD Attend a training on our CAD programs.	Attend one PD specific to STEM	Attend a STEM PD Attend a training on our CAD programs.	Attend one PD specific to STEM
2	Promote the high school STEM programs at SHS so students know what is available to them.	CTE Advocacy	Display student work around the school.	Display student work at local businesses.	Have students teach classes to the community.	None right now.

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Program 2017-18 Program of Work
PROGRAM: Visual Communications

INSTRUCTOR: Gail Merrick/ Bill Hawk
COURSE(S): Graphic Arts, Photography

Code *	Last Year Focus: 2016-17	Planning Elements	Current Year Focus: 2017-18	Next Year Focus: 2018-19	Year After Next Focus: 2019-20	Three Years Out Focus: 2020-21
PO	Commuter tutorials	Curriculum Review LESSON PLANNING (Technical Skills, Career, Equity)	Minor changes to assignments Prepare for staff transition	Adding smaller daily projects	Review success of smaller daily projects	Implement changes based on review
	Looked at different units and standards	Curriculum Review Frameworks	Collaborate with peers for curriculum comparison	Implement standards based on collaborative efforts	Review and adjust	Review and adjust
5	Rubrics	Instructional Materials (Texts and Software)	Prepare new tutorials for upgraded software	Monitor and adjust new tutorials	Review success of new tutorials	Monitor and adjust tutorials
4	4 new DSLR cameras	Equipment	Upgraded computer lab 2 new scanners	4 new DSLR cameras	Photo specific light box	Studio lighting set up
4	Inventory and purge	Facilities	Reorganizing space Inventory and purge	Inventory and purge	New school	Review new school facilities and make adjustments based on review
5	Camano Arts Assoc, Stanwood-Camano Artists Guild AAUW Professional artists and photographers present to students	Community and Business Partnerships	Camano Arts Assoc, Stanwood-Camano Artists Guild AAUW Professional artists and photographers present to students	Camano Arts Assoc, Stanwood-Camano Artists Guild AAUW Professional artists and photographers present to students	Camano Arts Assoc, Stanwood-Camano Artists Guild AAUW Professional artists and photographers present to students	Camano Arts Assoc, Stanwood-Camano Artists Guild AAUW Professional artists and photographers present to students
UO	none	Tech Prep	Research articulation opportunities	Implement CTE Dual Credit Classes	Review success of CTE Dual Credit Classes	Adjust CTE Dual Credit Classes based on review
5	National Art Honor Society Yearbook editors	Student Leadership	National Art Honor Society Yearbook editors NW Yearbook workshop	Yearbook editors NW Yearbook workshop	Yearbook editors NW Yearbook workshop	Yearbook editors NW Yearbook workshop
5	AP workshop NW Yearbook workshop Washington Journalism Education Assoc	Professional Development	NW Yearbook workshop Washington Journalism Education Assoc	NW Yearbook workshop Washington Journalism Education Assoc	NW Yearbook workshop Washington Journalism Education Assoc	NW Yearbook workshop Washington Journalism Education Assoc
5	Local arts associations		Local arts associations	Recruit students for CTE programs	Recruit students for CTE programs	Recruit students for CTE programs

	After school sculpture workshops lead by CAA members	CTE Advocacy	After school sculpture workshops lead by CAA members	Middle school presentations	Middle school presentations	Middle school presentations
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Program 2017-18 Program of Work
PROGRAM: STEM--MS

INSTRUCTOR: Lara Brown/ Larry Wall
COURSE(S): Tech Ed

Code *	Last Year Focus: 2016-17	Planning Elements	Current Year Focus: 2017-18	Next Year Focus: 2018-19	Year After Next Focus: 2019-20	Three Years Out Focus: 2020-21
1	Change curriculum so it better suits pre-high-school study. Change curriculum to fit student needs better.	Curriculum Review LESSON PLANNING (Technical Skills, Career, Equity)	Syllabus re-write Pacing Guide - keep track of projected/actual hours spent on each unit in both classes.	All syllabi & lessons in electronic form	class website	Continue re-eval of units/pacing guide/changing projects
1	change/rearrange/add, or remove sections of frameworks	Curriculum Review Frameworks	rewrite frameworks for next update	Annual Review	Annual Review	Re-Approval
2	No texts/No software	Instructional Materials (Texts and Software)	Attend training on 3D printing process			
1	Make sure all equipment is functioning properly - purchase blades/discs as needed. Install dust collection	Equipment	Refine dust collection, maintain equipment, add 3D Printers Purchase cameras	Maintain all equipment; purchase any new equipment necessary	Update computer lab	Acquire laser engraver
2	Maintain current facility (new/remodel in 2015)	Facilities	Make sure dust collection unit is operational	Maintain current facility	Maintain current facility	Maintain current facility
3	Workplace Wednesdays	Community and Business Partnerships	Talk with local businesses to form Advisory Committee	Have regular meetings with Advisory Committee Develop community partnerships	Have regular meetings with Advisory Committee	Have regular meetings with Advisory Committee
	N/A	Tech Prep	N/A	N/A	N/A	N/A
2	TSA OFFERED. Develop up with fundraising/community service plan	Student Leadership	TSA OFFERED. Alter fundraising/community service plan as necessary - take a few students to state Research involvement strategies	TSA OFFERED. alter fundraising/community service plan as necessary More students to state Implement involvement strategies	TSA OFFERED. alter fundraising/community service plan as necessary More students to state.	TSA OFFERED. alter fundraising /community service plan as necessary
1	Attend WITEA and ACTE conferences - both specific to STEM	Professional Development	Attend WITEA and ACTE conferences - both specific to STEM	Attend WITEA and ACTE conferences - both specific to STEM	Attend WITEA and ACTE conferences - both specific to STEM	Attend WITEA and ACTE conferences - both specific to STEM
3	Promote classes to elementary schools	CTE Advocacy	Promote classes to elementary schools and sixth graders	Promote classes to elementary schools and sixth graders	Promote classes to elementary schools/offer community woodworking classes	Promote classes to elementary schools

1-5 = Highest Ranking Goals A = Accomplished or expected by year end PO = Partially accomplished and on-going
 UI = Unaccomplished due to inadequate resources UA = Unaccomplished & abandoned due to changing needs
 UO = Unaccomplished but on-going need

Program 2017-18 Program of Work
PROGRAM: Career Choices/WBL

INSTRUCTOR: Geri Prater
COURSE(S): Career Choices / CEO/ WBL

Code *	Last Year Focus: 2016-17	Planning Elements	Current Year Focus: 2017-18	Next Year Focus: 2018-19	Year After Next Focus: 2019-20	Three Years Out Focus: 2020-21
	Include learning targets for each class	Curriculum Review LESSON PLANNING (Technical Skills, Career, Equity)	Include learning targets and add formative assessments to identify student progress and understanding Develop plan for JAG without state funding	Have formative assessments for each unit. Ensure students link classroom learning to real skills needed on the job. Develop plan for JAG without state funding	Include opportunities for students to spend time in work situations for Career Choices Classes. Implement plan for JAG without state funding	
	Ensure frameworks meet Career Choices requirements	Curriculum Review Frameworks	Review all frameworks for each type of class and review what is needed in the current job market.	Review and update frameworks to ensure units match what is required for job success.	Review and update frameworks to ensure units match what is required for job success.	
	Organize materials for each class	Instructional Materials (Texts and Software)	Purchase new materials and texts for each class. Gain materials that are easily accessible by computer.	Increase opportunities for differently abled students to independently access materials.	Research new technologies and curriculums.	
	Increase opportunities to use computers in class	Equipment	Provide Chrome books for classes	Increase students' abilities to access material and information on computer.		
	Organize room for better student teacher interaction	Facilities	Organize new room to increase student learning.	Organize new room to increase student learning.	Prepare to move into new building	Move into new building
	Increase opportunity for students to have work based learning experiences.	Community and Business Partnerships	Increase opportunities for internships, paid and unpaid. Connect with business organizations to promote opportunities	Get involved in partnerships with larger companies, connect with Work Source		
	Continue with program	Tech Prep	Increase student knowledge of opportunity and participation			
	Develop JAG Club and community service opportunities	Student Leadership	Increase student participation and planning for service learning. Increase opportunity for competition to build leadership skills	Increase student participation and planning for service learning. Increase opportunity for competition to build leadership skills		
	Rebuild WACCER section of WACTE	Professional Development	Continue in WACCER leadership role, continue to mentor new WBL staff. Gain skills in career guidance.	Continue in WACCER leadership role, continue to mentor new WBL staff. Gain skills in career guidance		
	Promote programs with students and counselors	CTE Advocacy	<i>Find ways to assist students in WBL and exploration opportunities.</i>	<i>Set up stair step programs for job shadows, CEOs.</i>		

1-5 = Highest Ranking Goals A = Accomplished or expected by year end PO = Partially accomplished and on-going
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STANWOOD-CAMANO SCHOOL DISTRICT
CAREER AND TECHNICAL EDUCATION
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Career & Technical Education Department Program of Work

Districts must establish a Program of Work for their CTE Programs that is updated annually and establishes a five-year plan to improve the Career & Technical Programs available to students. Through a planned process, CTE programs must be evaluated and reviewed and the results of said evaluation must be used to inform continuous program improvement.

The attached Stanwood-Camano School District Career and Technical Education Program of Work. The Program of Work also acts as the District Wide Plan for CTE. This plan has been reviewed and approved by the Stanwood-Camano School District Career & Technical Education Advisory Committee and the Stanwood-Camano School District Board of Directors for the 2017-18 school year.

Julie Dean, Stanwood-Camano School Board President

Dr. Jean Shumate, Superintendent

A handwritten signature in black ink that reads "Tim Cuchna".

Tim Cuchna, CTE Advisory Committee Chairperson

A handwritten signature in blue ink that reads "Ross Short".

Ross Short, CTE Director