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MEMORANDUM

TO: Board of Directors
DATE: May 15, 2018
FROM: Jean Shumate
RE: Stanwood High School Volleyball Field Trip
TYPE: Action Required

The Stanwood High School Volleyball Team requests to attend the Western Washington University Volleyball Team Camp, July 4 through July 7, 2018, to work on team building and skill improvement. Approximately fifteen (15) students plan to participate in the team volleyball camp.

RECOMMENDATION:

That the Board approves the Stanwood High School Volleyball Team Field Trip to attend the Western Washington University Volleyball Team Camp, July 4-7, 2018, in Bellingham.

Stanwood - Camano

NON-LOCAL, OVERNIGHT & EXTENDED FIELD TRIP APPLICATION (To be completed by Teacher/Advisor)

School Stanwood High School Today's Date 4/18/18
 Individuals/Group Involved SHS Volleyball Number of Students up to 15 students
 Activity WWU Team Camp
 Destination Western Washington University
 Departure Date 7/4/18 Return Date 7/7/18
 Accommodations: WWU Dorms
 Source of Revenue: Athlete paid
 Fundraising Activities ✓
 Individual Student Cost ~\$325 Total Group Cost Dependent
 Insurance (special coverages) Through WWU
 Purpose of Trip (include educational value) Team bonding & skills improvement.

Has this trip been previously taken? Yes If yes, when? Each July back to at least 2003

List of chaperones and students MUST be attached to this form. (Chaperones must be of each gender if students of each gender are attending.)

- _____ 1. Additional information needed: _____
- _____ 2. Insurance coverage to be arranged through the insurance office.
- _____ 3. Parent permission and medical authorization forms go to principal.
- _____ 4. All district employees need to submit a travel request form.
- _____ 5. Notify school nurse.

[Signature]
Signature of Initiator

[Signature]
Signature of Building Principal

For Administration Use Only:

Board approval needed. Will be submitted on May 15, 2018 (JP)
 Approved

Superintendent or Designee Signature

Date