



### NON-LOCAL, OVERNIGHT & EXTENDED FIELD TRIP APPLICATION (To be completed by Teacher/Advisor)

School Stanwood High School Today's Date 3/27/18

Individuals/Group Involved SHS JAG Number of Students 10

Activity Competition in the JAG-WA CDC State Student Competition

Destination Tacoma

Departure Date 3/15/2018 Return Date 3/16/2018

Accommodations: Holiday Inn Express

Source of Revenue: JAG-WA funding

Fundraising Activities None

Individual Student Cost -0- Total Group Cost \$1,800.00 approx

Insurance (special coverages) \_\_\_\_\_

Purpose of Trip (include educational value) To compete in the CDC JAG State Competition

Has this trip been previously taken? no If yes, when? \_\_\_\_\_

**List of chaperones and students MUST be attached to this form.** (Chaperones must be of each gender if students of each gender are attending.)

- \_\_\_\_\_ 1. Additional information needed: \_\_\_\_\_
- \_\_\_\_\_ 2. Insurance coverage to be arranged through the insurance office.
- \_\_\_\_\_ 3. Parent permission and medical authorization forms go to principal.
- \_\_\_\_\_ 4. All district employees need to submit a travel request form.
- \_\_\_\_\_ 5. Notify school nurse.

\* [Signature]  
Signature of Initiator

[Signature]  
Signature of Building Principal

For Administration Use Only:

Board approval needed. Will be submitted on March 6, 2018  
 Approved

\_\_\_\_\_  
Superintendent or Designee Signature Date