

Human Resources
Maurene Stanton
Executive Director of Human Resources

Date: January 16, 2018

To: Stanwood Camano School Board

From: Maurene Stanton

RE: Resolution 1017/18--004

Resolution 2017-2018—004, Public Access to District Records, is on the Consent Agenda for your approval. The resolution describes the District's responsibility and commitment to provide the public full access to records concerning the administration and operations of the District in compliance with the Washington Public Records Act.

Recommendation: That the Board approves Resolution No. 2017-18—004, Public Access to District Records.

**STANWOOD-CAMANO SCHOOL DISTRICT NO. 401
INDEX OF DISTRICT RECORDS**

RESOLUTION NO. 2017/18-004

WHEREAS, the District is committed to providing the public full access to public records concerning the administration and operations of the District in compliance with the Washington Public Records Act, Chapter 42.56, RCW;

WHEREAS, the Board recognizes that the District continuously generates a tremendous volume and diversity of public records;

WHEREAS, the staff time and effort that would be required to assemble and maintain a current index of District public records under RCW 42.56.070(3) is excessive in light of other staff duties related to the District's core educational mission; and

WHEREAS, the District expense and staff time and effort required to develop and maintain an index of all the District's records would be unduly burdensome and materially and substantially detract from the performance of the District's educational operations, without materially improving the District's ability to respond to requests for public records.

THEREFORE, BE IT RESOLVED, that the District will not maintain an index of public records under RCW 42.56.070(3), but will make available for public inspection and copying all indexes of public records that are maintained for District use.

ADOPTED by the Board of Directors of Stanwood-Camano School District No. 401, Snohomish County, Washington, during the regular meeting thereof held on the 16th day of January, 2018.

President

Vice President

Director

Director

Director

Attest:

Secretary to the Board