



NON-LOCAL, OVERNIGHT & EXTENDED FIELD TRIP APPLICATION (To be completed by Teacher/Advisor)

School Stanwood High School Today's Date 1/5/18

Individuals/Group Involved TSA Number of Students 15

Activity TSA State Conference

Destination Doubletree Hotel in SeaTac

Departure Date 3/22/18 Return Date 3/24/18

Accommodations: Doubletree SeaTac Hotel

Source of Revenue: TSA ASB Funds

Fundraising Activities Plaques and students pay

Individual Student Cost \$285 Total Group Cost 4275

Insurance (special coverages) _____

Purpose of Trip (include educational value) TSA State Conference/ Competition

Meet State Leadership Requirements, allow students to demonstrate and develop their leadership and employability skills.

Has this trip been previously taken? Yes If yes, when? Every year since 2003

List of chaperones and students MUST be attached to this form. (Chaperones must be of each gender if students of each gender are attending.)

- _____ 1. Additional information needed: _____
- _____ 2. Insurance coverage to be arranged through the insurance office.
- _____ 3. Parent permission and medical authorization forms go to principal.
- _____ 4. All district employees need to submit a travel request form.
- _____ 5. Notify school nurse.


Signature of Initiator


Signature of Building Principal

For Administration Use Only:

Board approval needed. Will be submitted on February 6, 2018 (JP)
 Approved

Superintendent or Designee Signature _____ Date _____