

Stanwood Camano School District

TO: BOARD OF DIRECTORS
FROM: STEVE LIDGARD, EXECUTIVE DIRECTOR – BUSINESS SERVICES *SL*
SUBJECT: BUS PURCHASE AUTHORIZATION
DATE: FEBRUARY 6, 2018
TYPE: ACTION NEEDED

According to Board Policy 6210, purchases exceeding \$50,000 require school board approval. We are currently preparing to purchase five buses to replace those dropping off the state depreciation schedule at the end of this year. The State of Washington provides reimbursement for most of the purchase cost in the form of annual depreciation payments. Since the estimated total purchase cost of these buses exceeds the policy amount, school board approval is required. Below is a description of the buses and costs, including sales tax, being considered for purchase:

- 1 - 78-passenger, rear-engine diesel trip bus, estimated cost \$139,655
- 2- 78-passenger, rear-engine diesel route busses, estimated cost \$273,931
- 1 - 12-passenger + 1 wheelchair, front-engine gas special needs bus, estimated cost \$65,775
- 1 - 20-passenger, front-engine gas special needs bus, estimated cost \$65,860

Thomas manufactures the 78-passenger buses. Starcraft manufactures the 12 and 20 passenger buses. The estimated total cost of all five buses is \$545,221. As of the December 2017, financial report the Transportation Vehicle Fund had an unencumbered cash balance of \$723,774.22. All "yellow" school buses are purchased with Transportation Vehicle Fund resources that can only be used for this purpose. The cost for school buses is set through a statewide bidding process supervised by OSPI.

The estimated delivery date is six months from the order date. We would expect them to arrive and be paid for during this budget year. However, we will also make provisions in the FY 2018-19 Transportation Vehicle Fund budget just in case the actual delivery falls within that fiscal year.

Recommendation:

We recommend the board move to approve the purchase of one 12-passenger school bus, one 20-passenger school bus and three 78-passenger school buses for a total estimated cost \$ 545,221