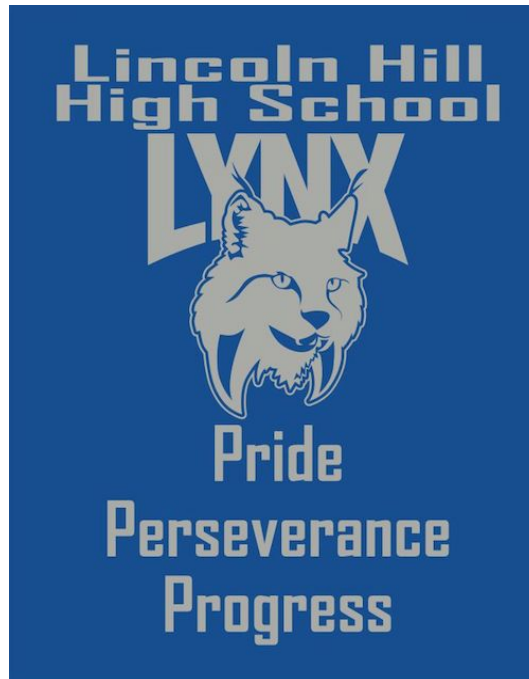


# **School Improvement Plan 2017-2019**



**Lincoln Hill High School  
Stanwood-Camano School District  
Ryan Ovenell, Principal**

# **Lincoln Hill High School**

## **Stanwood-Camano School District**

### **School Improvement Plan**

#### **Mission:**

Lincoln Hill High School offers a flexible learning environment providing students with opportunities to realize educational success.

#### **Process:**

The Lincoln Hill High School staff is dedicated to the belief that all students can and should demonstrate strong academic progress while enrolled at LHHS. While creating our school improvement plan, we focused on:

- Narrowing our focus to the areas of greatest needs by reviewing achievement through state and local assessment measures, End of Course exam results, graduation rate, dropout rate, credit earned data and attendance data.
- Establishing goals for improvement that would promote our students meeting standard on the Smarter Balance Assessment or similar assessments.
- Creating a plan to effectively implement the stated goals.

**Summary of Data:****Graduation Data**

	2011/2012	2012/2013	2013/2014	2014/2015	2015/2016	2016/2017
Graduates	40	38	41	28	28	38
Population Size	175	129	126	129	130	135
OSPI Grad Rate (On Time)	30.6%	24.4%	23.5%	39%	29.4%	36%
OSPI Grad Rate (Extended)	34.9%	42.9%	39.8%	39.8%	50%	38.5%

**Achievement Data**

** In Percentages (%)	2011/2012	2012/2013	2013/2014	2014/2015	2015/2016	2016/2017
11th Grade ELA	Suppressed	Suppressed	Suppressed	12.9	75.5	56.8
11th Grade Math	Suppressed	Suppressed	34.7 (EOC)	Suppressed	Suppressed	6.9
10th Grade Biology	Suppressed	Suppressed	28.5	Suppressed	44.4	Suppressed

**Program Goals:**

- 1) **Literacy-** An increase of 10% of LHHS students will meet standard on the English Language Arts (ELA) Smarter Balanced Assessment (SBA).
- 2) **Math-** Seventy percent of LHHS students who take the Math SBAC will meet standard on the Mathematics Smarter Balanced Assessment (SBA).
- 3) **Graduation Rate -** Lincoln Hill High School on time and extended graduation rate will increase by 2% per year.
- 4) **Lincoln Hill High School -** The number students with a total 10 or more unexcused absences will decrease by 10% each year on an annual basis.
- 5) **Participation Rate:** Improvement of student participation rate on state assessments to meet or exceed 95% as a school.

**ACTION PLAN: Literacy**

**STRATEGY:** Utilize best practices to increase participation rate for SBAC.

**RATIONALE:** Students eligible to take the ELA SBA did not participate.

ACTIVITY TO SUPPORT STUDENT ACHIEVEMENT	ACTIVITY ADDRESSING NEEDS OF NON-PROFICIENT STUDENTS	ACTIVITY ADDRESSING NEED FOR STAFF PROFESSIONAL DEVELOPMENT	TIMELINE TO PERFORM THE ACTIVITY	RESOURCES NEEDED TO CONDUCT THE ACTIVITY	PERSONS RESPONSIBLE TO ENSURE THE ACTIVITY IS COMPLETED	SPECIFIC MEASURES AND TIMEFRAME FOR MONITORING ACTIVITY'S EFFECTIVENESS
Emphasize importance of attendance at SBAC/EOC with students in classes and advisory.	Yes	N/A	Fall 2017 and ongoing	No additional	All staff	Attendance rates during SBAC
Use School Messenger and Remind to contact parents via phone and email informing them of SBAC dates.	Yes	N/A	Monthly, January 2018	Remind.com application	Principal	Attendance rates during SBAC
Make personal phone calls to students in the morning of the SBAC if not in attendance.	Yes	N/A	Testing dates (4/24/18 - 5/22/18)	Phones	Principal, office staff, counselor, intervention specialist	Number of students arriving to school after phone calls

**STRATEGY: Provide direct instruction to students in 10th grade (math) and 11<sup>th</sup> and 12<sup>th</sup> grade to target needed skills.**

**RATIONALE: Several students do not pass the Smarter Balanced Assessment on the first attempt.**

ACTIVITY TO SUPPORT STUDENT ACHIEVEMENT	ACTIVITY ADDRESSING NEEDS OF NON-PROFICIENT STUDENTS	ACTIVITY ADDRESSING NEED FOR STAFF PROFESSIONAL DEVELOPMENT	TIMELINE TO PERFORM THE ACTIVITY	RESOURCES NEEDED TO CONDUCT THE ACTIVITY	PERSONS RESPONSIBLE TO ENSURE THE ACTIVITY IS COMPLETED	SPECIFIC MEASURES AND TIMEFRAME FOR MONITORING ACTIVITY'S EFFECTIVENESS
Utilize Smarter Balanced Assessment Digital Library	Yes	Participate in district and school professional development on PD Wednesday	Ongoing	OSPI / Digital Library website	Principal/Teachers	SBAC and ELA test results
Align curriculum in all classes to Washington State Learning Standards	Yes	Use professional development Wednesdays collaborate on curriculum alignment with district teachers	Fall 2017; ongoing		Principal, Classroom teachers	Lesson and unit learning targets support mastery of Washington State Learning Standards

**STRATEGY: Teach Test Taking Strategies**

**RATIONALE: Prepare students for the types of questions they will be expected to answer on the SBAC and ELA tests**

<b>ACTIVITY TO SUPPORT STUDENT ACHIEVEMENT</b>	<b>ACTIVITY ADDRESSING NEEDS OF NON-PROFICIENT STUDENTS</b>	<b>ACTIVITY ADDRESSING NEED FOR STAFF PROFESSIONAL DEVELOPMENT</b>	<b>TIMELINE TO PERFORM THE ACTIVITY</b>	<b>RESOURCES NEEDED TO CONDUCT THE ACTIVITY</b>	<b>PERSONS RESPONSIBLE TO ENSURE THE ACTIVITY IS COMPLETED</b>	<b>SPECIFIC MEASURES AND TIMEFRAME FOR MONITORING ACTIVITY'S EFFECTIVENESS</b>
Teach students test taking strategies	Yes	None	Ongoing	None	Principal/Teachers	SBAC and ELA test results
Teach Literacy Performance Tasks based on released items.	Yes	Instruction on accessing released performance task items.	Prior to initial testing window (4/24/18)	Chromebooks	Teachers	SBAC and ELA test results

**ACTION PLAN: Math**

**STRATEGY:** Utilize best practices to increase student attendance during Math SBA.

**RATIONALE:** Students eligible to take the Math SBA did not participate.

<b>ACTIVITY TO SUPPORT STUDENT ACHIEVEMENT</b>	<b>ACTIVITY ADDRESSING NEEDS OF NON-PROFICIENT STUDENTS</b>	<b>ACTIVITY ADDRESSING NEED FOR STAFF PROFESSIONAL DEVELOPMENT</b>	<b>TIMELINE TO PERFORM THE ACTIVITY</b>	<b>RESOURCES NEEDED TO CONDUCT THE ACTIVITY</b>	<b>PERSONS RESPONSIBLE TO ENSURE THE ACTIVITY IS COMPLETED</b>	<b>SPECIFIC MEASURES AND TIMEFRAME FOR MONITORING ACTIVITY'S EFFECTIVENESS</b>
Emphasize importance of attendance for SBA with students in classes and advisory. Reinforce with incentives.	Yes	N/A	Fall 2017 and ongoing	Variety of tangible incentives	All staff	Attendance rates during SBA
Use School Messenger and Remind.com to contact parents via phone and email informing them of SBA dates	Yes	N/A	Monthly, beginning 2 months prior to the relative assessment dates	Remind.com application	Principal	Attendance rates during SBA
Make personal phone calls to students on the morning of the SBA if not in attendance.	Yes	N/A	Date of relative assessment	Phone	Principal, office staff, counselor	Number of students arriving to school after phone calls



**STRATEGY: Increase rigor of math classes.**

**RATIONALE: Students need exposure to math concepts determined by the Washington State Standards in order to pass SBA.**

ACTIVITY TO SUPPORT STUDENT ACHIEVEMENT	ACTIVITY ADDRESSING NEEDS OF NON-PROFICIENT STUDENTS	ACTIVITY ADDRESSING NEED FOR STAFF PROFESSIONAL DEVELOPMENT	TIMELINE TO PERFORM THE ACTIVITY	RESOURCES NEEDED TO CONDUCT THE ACTIVITY	PERSONS RESPONSIBLE TO ENSURE THE ACTIVITY IS COMPLETED	SPECIFIC MEASURES AND TIMEFRAME FOR MONITORING ACTIVITY'S EFFECTIVENESS
Use Holt Algebra and Geometry for all relative direct instruction classes. Essential Math I,II, and III only for independent and supplementary studies.	Yes	Math teachers attend district level math trainings/meetings as offered	Ongoing	No additional	Principal and math teachers	Number of students earning 1.0 math credit per year and SBA results meeting program goals
Utilize online resources available within materials	Yes	None	Ongoing	No additional	Math teacher	SBA results meeting program goals
Select 3 or more academic standards reported by WCAP as deficient areas for LHHS students	Yes	All professional development opportunities that are related to improving instruction relative to the 3 or more selected standards	Ongoing	No additional	Math teacher Math TOSA	SBA results meeting program goals
Reinforce state assessment requirements with appropriate course supplements	Yes	Compile course relative assessment aligned supplements from professional development/other meetings especially	Ongoing	No additional	Principal and math teachers	SBA results meeting program goals

related to the 3+ selected standards		performance tasks from prior years.				
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**STRATEGY: Supplement individualized instruction; targeting concepts needed for success on the math SBA assessments.**

**RATIONALE: Focus on individual needs and skills**

ACTIVITY TO SUPPORT STUDENT ACHIEVEMENT	ACTIVITY ADDRESSING NEEDS OF NON-PROFICIENT STUDENTS	ACTIVITY ADDRESSING NEED FOR STAFF PROFESSIONAL DEVELOPMENT	TIMELINE TO PERFORM THE ACTIVITY	RESOURCES NEEDED TO CONDUCT THE ACTIVITY	PERSONS RESPONSIBLE TO ENSURE THE ACTIVITY IS COMPLETED	SPECIFIC MEASURES AND TIMEFRAME FOR MONITORING ACTIVITY'S EFFECTIVENESS
Adjust the pace of courses and content based on individual needs and abilities based on SGPs from WCAP	Yes	None	On-going	No additional	Math Teachers	SBA results meeting program goals, SGPs
Adjust the pace of courses and content based on the 3+ targeted learning standards	Yes	None	Pacing should be modified prior to and during the learning units which contain the targeted learning standards	No additional	Math Teachers	Online Reporting System
Utilize online resources available within materials	Yes	None	Plan during September/Implement throughout the year	No additional	Math Teachers	SBA results meeting program goals
Administer online assessment to help with student placement and	Yes	None	Fall 2017	Computer / Mobile Lab	Principal, Math Teachers	MAPS and THATQUIZ results

determine skill deficits						
Focus on Engagement in all classes	Yes	Use professional development Wednesdays to share information and strategies; students write and reflect on learning targets.	Fall 2017; ongoing	No additional	Principal, Math Teachers	Written Learning Targets and reflection evident in all classrooms.

**ACTION PLAN: Writing**

**STRATEGY: Utilize best practices to increase participation rate for Literacy Assessments.**

**RATIONALE: Students eligible to take the ELA SBA, did not participate.**

<b>ACTIVITY TO SUPPORT STUDENT ACHIEVEMENT</b>	<b>ACTIVITY ADDRESSING NEEDS OF NON-PROFICIENT STUDENTS</b>	<b>ACTIVITY ADDRESSING NEED FOR STAFF PROFESSIONAL DEVELOPMENT</b>	<b>TIMELINE TO PERFORM THE ACTIVITY</b>	<b>RESOURCES NEEDED TO CONDUCT THE ACTIVITY</b>	<b>PERSONS RESPONSIBLE TO ENSURE THE ACTIVITY IS COMPLETED</b>	<b>SPECIFIC MEASURES AND TIMEFRAME FOR MONITORING ACTIVITY'S EFFECTIVENESS</b>
Use School Messenger, direct mail, phone and email to inform parents of SBA dates	Yes	N/A	Monthly beginning January 2017	No additional	Principal	Attendance rates during SBA
Make personal phone calls to students in the	Yes	N/A	Testing dates (4/24/18 - 5/22/18)	No additional	Principal, office staff, counselor	Number of students arriving to school after phone calls

morning of the SBAC if not in attendance.						
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**STRATEGY: Provide opportunities for students to participate in performance tasks.**

**RATIONALE: Increased exposure to performance tasks will support students achievement in the SBA.**

ACTIVITY TO SUPPORT STUDENT ACHIEVEMENT	ACTIVITY ADDRESSING NEEDS OF NON-PROFICIENT STUDENTS	ACTIVITY ADDRESSING NEED FOR STAFF PROFESSIONAL DEVELOPMENT	TIMELINE TO PERFORM THE ACTIVITY	RESOURCES NEEDED TO CONDUCT THE ACTIVITY	PERSONS RESPONSIBLE TO ENSURE THE ACTIVITY IS COMPLETED	SPECIFIC MEASURES AND TIMEFRAME FOR MONITORING ACTIVITY'S EFFECTIVENESS
Select specific sample performance tasks.	Yes	Time for teachers to develop format	Spring 2017/Fall 2018	Time for staff to create format	Principal and teachers	SBA Scores
Teachers use of performance tasks in all subject areas	Yes	Time during Professional Development Wednesdays to share format	Spring 2017/Fall 2018	Collaboration time with staff to ensure we address structured performance task targets prior to testing	Principal and teachers	SBA Scores

### ACTION PLAN: Graduation Rate

**STRATEGY:** Increase student awareness of credits needed for graduation and their current status.

**RATIONALE:** Promote student focus on graduation standing.

ACTIVITY TO SUPPORT STUDENT ACHIEVEMENT	ACTIVITY ADDRESSING NEEDS OF NON-PROFICIENT STUDENTS	ACTIVITY ADDRESSING NEED FOR STAFF PROFESSIONAL DEVELOPMENT	TIMELINE TO PERFORM THE ACTIVITY	RESOURCES NEEDED TO CONDUCT THE ACTIVITY	PERSONS RESPONSIBLE TO ENSURE THE ACTIVITY IS COMPLETED	SPECIFIC MEASURES AND TIMEFRAME FOR MONITORING ACTIVITY'S EFFECTIVENESS
Students access their box sheets online during guided lessons	Yes	Review access and interpretation of electronic box sheets at staff meeting	On-going	No additional	LAP and Advisory teachers, counselors, and secretaries	Credit earned data
Clear pacing guide for earning credits for remote learning students	Yes	Individual meetings with remote learning teachers, advisors, or counselor.	On-going	No additional	Principal	Credit earned data
Present/explain graduation requirements and box sheets to all students	Yes	Presentation in assembly or advisory sessions.	Yearly	Advisory Period	Principal and counselor	Credit earned data
Present/explain graduation requirements and box sheets to all parents/guardians	Yes	Presentation at conferences and open houses; link through family access to student box sheets	Semi-Annually	No additional	Principal	Credit earned data

Intensified Student Support with weekly student/Specialist meetings and additional personal communications with parents. Use of Remind.Com	Yes	Initial Graduation Intervention Specialist training with Principal, ongoing support and supervision to monitor/increase effectiveness. Staff training on effective collegial communication use of Intervention Specialist.	On-going	.4 FTE Additional Staff	Graduation Intervention Specialist	Credit earned data
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**ACTION PLAN: Attendance**

**STRATEGY:** Provide appropriate incentives to increase intrinsic motivation and attendance rates.

**RATIONALE:** Students who attend school are more successful.

<b>ACTIVITY TO SUPPORT STUDENT ACHIEVEMENT</b>	<b>ACTIVITY ADDRESSING NEEDS OF NON-PROFICIENT STUDENTS</b>	<b>ACTIVITY ADDRESSING NEED FOR STAFF PROFESSIONAL DEVELOPMENT</b>	<b>TIMELINE TO PERFORM THE ACTIVITY</b>	<b>RESOURCES NEEDED TO CONDUCT THE ACTIVITY</b>	<b>PERSONS RESPONSIBLE TO ENSURE THE ACTIVITY IS COMPLETED</b>	<b>SPECIFIC MEASURES AND TIMEFRAME FOR MONITORING ACTIVITY'S EFFECTIVENESS</b>
Increase student opportunities to participate in school activities and services through comprehensive referrals and increased announcements	Yes	None	Quarterly	Time during advisory, before, and after school	Principal; Teachers; Counselor; Graduation Intervention Specialist; School-based Community Counselors and Resources	Attendance data; HYS results in 2012, 2014, 2016, 2018
School-wide attendance incentives	Yes	N/A	Weekly	Incentives for students	Principal and teachers	Weekly monitoring of perfect attendance
Continue communication with parents/students about daily attendance	Yes	N/A	On going	Mailings and phone calls	Principal, secretaries and teachers	Decrease in number of students with 10 or more absences/year
Intensified Student Support with weekly student/Specialist	Yes	Initial Graduation Intervention Specialist training with Principal,	On-going	.4 FTE Additional Staff Training time; Use of Staff Meeting	Graduation Intervention Specialist	Attendance data and Credit earned data

meetings and additional personal communications with parents. Use of Remind.Com		ongoing support and supervision to monitor/increase effectiveness. Staff training on effective collegial communication, data use of Intervention Specialist Services.		and Professional Development Wednesday time.		
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**ACTION PLAN: Parent Involvement**

**STRATEGY: Engage interested parents via personal contact to maintain a booster club.**

**RATIONALE: Parent involvement increases student achievement.**

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Maintain a supportive relationship with booster club. School	Yes	N/A	Ongoing	Booster Club Drop Box in Office. Written materials for membership drive/invitations/events. Provide meeting space.	Principal/Staff	Ongoing. Attendance at Booster Club Meetings. Bi-Annual Review of effectiveness, each Fall and Spring.
Promote parent involvement.	Yes	N/A	Ongoing	Personal contact with parents. Written materials for membership drive/invitations/events. Provide meeting space.	Principal/Staff	Dispersal of information 3x per year: September Welcome Back Evening, fall and spring conferences. Annual Review of effectiveness measured by contacts made with parents and anecdotal information.

**Lincoln Hill High School Improvement Actions/Strategies to Improve Student Participation Rate on the Smarter Balanced Assessment**

**Goal Area: Improvement of Student Participation Rate in State Testing by meeting or exceeding 95% participation rate as a school**

Activity	Who is Responsible	By When	Resources	Evidence
Parent Letters informing parents about testing and how their child (ren) can be successful	Ryan Ovenell	Prior to testing in Fall 2017 and Spring 2018	Generated Letters	Parent letters
Whole school assembly emphasizing the importance of assessment completion	Ryan Ovenell	Prior to testing in fall 2017 and Spring 2018	OSPI	Assembly Scheduled
Teacher Training on Interim Assessments/Practice Assessments	Assessment Coordinator	March 21, 2018	Smarter Balanced Interim Assessments/Practice Assessments	Scheduled Training March 21, 2018
Phone call and email reminder to parents and students	Ryan Ovenell	April 23, 2018 and May 20, 2018	School Messenger	Phone log

**Assessment Tools:**

- Smarter Balanced Assessment data
- End of Course Exams
- Attendance data
- Graduation data
- Enrollment data

**Summary:**

The staff at LHHS is dedicated to continued focus on the further enhancement of an environment where diverse or struggling students are focused on meeting the requirements necessary for graduation. A commitment to the goals and strategies in this school improvement plan will assist us with achieving that focus and provide us with necessary data to gauge our successes and identify areas needing exploration.