

# Stanwood Camano School District

TO: BOARD OF DIRECTORS  
FROM: GARY PLATT, EXEC. DIRECTOR – CAPITAL PROJECTS  
SUBJECT: BIDDING AND PURCHASING AUTHORIZATION –  
2017-2018 PROJECTS  
DATE: DECEMBER 5, 2017  
TYPE: ACTION NEEDED



The 2014-18 Facilities and Technology Levy expires on December 31, 2018. There are several facility improvement projects scheduled for the summer of 2018 and some from prior years that were delayed for a variety of reasons.

Facility improvement projects planned for completion during the summer of 2018 and the original project levy allocation amounts are as follows:

***Projects requiring school board approval to call for bids:***

- Asphalt parking lot repair, seal coating, re-painting of stripes - (\$319,226) Transportation, Cedarhome, Port Susan Middle, Stanwood Elementary, Stanwood Middle, Twin City, and Utsalady
- Renovate athletic field to improve drainage – (\$209,796) Port Susan Middle

***Projects requiring school board purchasing authorization:***

- Portable classroom exterior paint, roofing, repairs – (\$96,620) Twin City, Stanwood Middle, Stanwood Elementary, Port Susan Middle
- Replace flooring and make repairs in other interior areas – (\$115,670) Stanwood Middle

***Project requiring FUTURE school board approval:***

- Replace heating and ventilation controls – (\$485,000) Port Susan Middle. (This project will have a separate authorization package and will need prior approval by the state Department of Enterprise Services.) This is the maximum project cost, but planning is underway to reduce the project scope and cost.

At the end of summer 2018, all project commitments will have been completed. The only exceptions are those projects that were planned for the Church Creek Campus building. Those projects were dropped from the list following voter approval of the 2017 bond ballot measure. The funds earmarked for Church Creek Campus have been reallocated to the SHS/LHHS project budget.

Assuming all projects listed above can be completed within the allocation amounts, the district should have approximately \$444,229 available for other capital improvements that were not on the original levy list or where the original levy allocation was not sufficient. We are recommending that these remaining uncommitted funds be allocated as follows:

- Paint exterior metal finishes, doors, and trim – (\$45,000)  
Cedarhome and Stanwood Middle (Not on original levy list.)
- Increase the budget for landscape improvements – (\$55,000)  
Twin City (This project has already been approved by the board, and no action is needed to increase the budget.)

The budgets for these two projects total \$100,000. We are recommending that the unused balance (\$444,229 - \$100,000) of the surplus funds, \$344,229, be held in reserve to cover possible cost overruns on any of the above projects and/or to fund other major repairs that may surface.

**RECOMMENDATION:**

We recommend the board *move to approve bidding and contracting for the following projects:*

***Asphalt parking lot repairs and resurfacing:***

***Transportation Facility  
Cedarhome Elementary  
Port Susan Middle  
Stanwood Elementary  
Stanwood Middle  
Twin City Elementary  
Utsalady Elementary***

***Renovate athletic field to improve drainage:***

***Port Susan Middle***

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We further recommend the board *move to approve contracting or purchasing of the following:*

*Portable classroom exterior paint, roofing and repairs:*

*Twin City*

*Stanwood Middle*

*Stanwood Elementary*

*Port Susan Middle*

*Replace flooring and make repairs in other interior areas:*

*Stanwood Middle*

*Paint school exterior:*

*Cedarhome Elementary*

*Stanwood Middle*