



TO: BOARD OF DIRECTORS
FROM: GARY PLATT, EXEC. DIRECTOR – CAPITAL PROJECTS
SUBJECT: CEDARHOME PORTABLE ROOF REPLACEMENT –
FINAL ACCEPTANCE
DATE: DECEMBER 19, 2017
TYPE: ACTION NEEDED

Attached is a letter from Pelletier + Schaar recommending final acceptance of the contract with Tecta America Seattle, LLC. This firm was awarded a bid for replacing the roofing on four portable classrooms located at Cedarhome Elementary School. This was financed with Facilities and Technology levy funds. The work, including items identified on the punch list, was officially complete on November 21, 2017.

The final cost of the project by this contractor was \$27,995.06.

Recommendation:

We recommend the board move to accept the Cedarhome portable classroom roof replacement project, performed under a contract with Tecta America Seattle, LLC., as complete effective November 21, 2017.

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November 21, 2017

Gary Platt
Stanwood Camano School District, No. 401
26920 Pioneer Highway
Stanwood, WA 98292

**RE: Notice of Completion for Cedarhome Elementary School Portables
Renovations**

Dear Mr. Platt,

As Principal Architect for the Cedarhome Elementary School Portables Renovations, I certify that all work done by Tecta America Seattle LLC, as described in the agreement dated July 27, 2017, is complete. I have field verified that the punch list items have been completed.

Sincerely,

