



TO: BOARD OF DIRECTORS
FROM: GARY PLATT, EXEC. DIRECTOR – CAPITAL PROJECTS
SUBJECT: CEDARHOME PORTABLE UPGRADES – FINAL
ACCEPTANCE
DATE: DECEMBER 19, 2017
TYPE: ACTION NEEDED

Attached is a letter from Pelletier + Schaar recommending final acceptance of the contract with Serene Gutter Systems, Inc. This firm was awarded a bid for repairs and improvements to six portable classrooms located at Cedarhome Elementary School. The work included replacing siding, damaged structural members, ramps, and painting. This was financed with Facilities and Technology levy funds. The work, including items identified on the punch list, was officially complete on November 21, 2017.

The final cost of the project by this contractor was \$75,148.09.

Recommendation:

We recommend the board move to accept the Cedarhome portable classroom renovation project, performed under a contract with Serene Gutter Systems, Inc., as complete effective November 21, 2017.

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November 21, 2017

Gary Platt
Stanwood Camano School District, No. 401
26920 Pioneer Highway
Stanwood, WA 98292

**RE: Notice of Completion for Cedarhome Elementary School Portables
Renovations**

Dear Mr. Platt,

As Principal Architect for the Cedarhome Elementary School Portables Renovations, I certify that all work done by Serene Gutters Systems Inc. as described in the agreement dated July 26, 2017, is complete. I have field verified that the punch list items have been completed.

Sincerely,

