



TO: BOARD OF DIRECTORS
FROM: GARY PLATT, EXEC. DIRECTOR – CAPITAL PROJECTS
SUBJECT: CEDARHOME PORTABLE CLASSROOM RELOCATION
PROJECT – FINAL ACCEPTANCE
DATE: DECEMBER 19, 2017
TYPE: ACTION NEEDED

Attached is a letter from Pelletier + Schaar recommending final acceptance of the contract with Williams Scottsman, Inc. This firm was awarded a King County Directors Association (KCDA) contract for relocating two portable classrooms from Stanwood High School to Cedarhome Elementary School. This work was financed with Facilities and Technology levy funds. The work, including items identified on the punch list, was officially complete on November 21, 2017.

The final cost of the project by this contractor was \$61,701.25.

Recommendation:

We recommend the board move to accept the Cedarhome portable classroom relocation project, performed under a contract with Williams Scottsman, Inc., as complete effective November 21, 2017.

PELLETIER ⊕ SCHAAR

November 21, 2017

Gary Platt
Stanwood Camano School District, No. 401
26920 Pioneer Highway
Stanwood, WA 98292

**RE: Notice of Completion for Cedarhome Elementary School Portables
Relocation**

Dear Mr. Platt,

As Principal Architect for the Cedarhome Elementary School Portables Relocation, I certify that all work done by Williams Scottsman Inc. as described in the agreement dated May 18, 2017, is complete. I have field verified that the punch list items have been completed.

Sincerely,



David Pelletier
AIA, LEED AP
Principal Architect
dpelletier@pelletierschaar.com