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MEMORANDUM

TO: Board of Directors
DATE: April 17, 2018
FROM: Jean Shumate
RE: Stanwood High School FCCLA Field Trip
TYPE: Action Required

The Stanwood High School Family, Career and Community Leaders of America (FCCLA) requests to attend the 2018 FCCLA National Leadership Conference, June 27 through July 3, 2018, in Atlanta, Georgia. Kris Merritt, advisor, will accompany three students and an alternate, who qualified to attend the national competition. Don Vennetti, Director of Food Services, will be the male chaperone.

The trip will be funded by FCCLA fundraising (Country Living Expo, catering, and dinner/auction), the Career and Technical Education Department, and the Associated Student Body.

RECOMMENDATION:

That the Board approves the Stanwood High School FCCLA National Field Trip, June 27 through July 3, 2018, Atlanta, Georgia.

RECEIVED Instruction



MAR 16 2018

NON-LOCAL, OVERNIGHT & EXTENDED FIELD TRIP APPLICATION (To be completed by Teacher/Advisor) SCHOOL DISTRICT

School Stanwood High School Today's Date 3/14/2018

Individuals/Group Involved FCCLA-Culinary Arts Number of Students 4

Activity FCCLA National Competition

Destination Atlanta, Georgia

Departure Date 6/27/2018 Return Date 7/3/2018

Accommodations: Westin Peachtree Plaza

Source of Revenue: SHS CTE (Advisor, Male Chaperone) SHS CTE ASB (Students)

Fundraising Activities Country Living Expo, Catering Events, Dinner & Auction

Individual Student Cost \$2,000.00 approx Total Group Cost \$12,000.00 approx

Insurance (special coverages)

Purpose of Trip (include educational value) Students will compete in the Culinary Competition at the national competition where they will display their cooking plating, etc... skills that earned them a first place at the WA state convention

Has this trip been previously taken? yes If yes, when? 12 years ago

List of chaperones and students MUST be attached to this form. (Chaperones must be of each gender if students of each gender are attending.)

- 1. Additional information needed:
2. Insurance coverage to be arranged through the insurance office.
3. Parent permission and medical authorization forms go to principal.
4. All district employees need to submit a travel request form.
5. Notify school nurse.

Kristine L. Merritt
Signature of Initiator

Signature of Building Principal

For Administration Use Only:

Board approval needed. Will be submitted on April 17, 2018
Approved

Superintendent or Designee Signature

Date