

**STANWOOD-CAMANO SCHOOL DISTRICT
HUMAN RESOURCES
JOB DESCRIPTION**

TITLE: Occupational Therapist

Classification: Certificated Non-supervisory

Reports to: Director of Special Services

Work Schedule: 1.0 FTE – 7.5 hours, 180 days per year

PURPOSE STATEMENT

The Occupational Therapist (OT) shall provide direct and/or indirect therapy/interventions as prescribed in accordance with district and professional standards. The OT will maintain records and documentation as set forth in the Individual Education Program (IEP) and is expected to engage in on-going student progress monitoring; will consult with staff regarding programming, assessment and equipment; and the OT will participate as an evaluation team member in assigned schools.

ESSENTIAL FUNCTIONS

This list of essential job functions is not exhaustive and may be supplemented as necessary. Depending upon individual assignment, the employee may perform all or a combination of several of the following duties:

- Provide occupational therapy services for students with identified physical disability, motor deficit, movement dysfunction, and/or developmental delay which interfere with learning in the educational environment.
- Program planning for occupational/physical therapy or appropriate options for each IEP and as a member of the Professional Evaluation Group (PEG).
- Treatment and management of the disability based upon results of evaluation which may include direct and/or indirect therapy services.
- Consultation and education on a formal and informal level with medical and educational professionals, paraprofessionals, and parents regarding educational programming and disability information.
- Administration of occupational therapy services within the educational environment (documentation, recording keeping, equipment, space requirements, supervision of classroom and occupational therapy assistants)
- Responsible for and monitor of the proper fit, use, and adjustment of specialized equipment
- Research and evaluation for school occupational therapy services
- Perform related duties as assigned

JOB REQUIREMENTS: MINIMUM QUALIFICATIONS

Skills, Knowledge, and Abilities

- Strong oral and written communication skills and strong active listening skills.
- Ability to identify students with physical disability, motor deficit, movement dysfunction, and/or developmental delay
- Ability to utilize technology and office equipment for reporting purposes, email communication, and other functions.

- Ability to supervise instructional assistants and work cooperatively with staff and parents.

Skills, Knowledge, and Abilities (cont'd)

- Ability to work with a diverse group of students: i.e. severe and multiple disabilities; students who are non-verbal; medically fragile; in need of behavioral support, etc.
- Knowledge of implementing occupational therapy services in keeping with district and state guidelines
- Knowledge of and ability in processing therapy programs as prescribed by state law and consistent with district practice and policy
- Knowledge of student evaluation processes and procedures
- Knowledge in use of assistive technology and adaptive equipment is desired.
- Knowledge of sensory integration therapy and ability to teach staff how to implement sensory interventions is critical to this position.

Working Environment

The work environment characteristics described are representative of those an employee encounters while performing the essential functions of this job. The employee is itinerant, working in different school settings. Work is typically performed in and around a student learning environment. Employee may be exposed to childhood diseases; may be required to balance and crouch, crawl, bend, or kneel; may be required to stand for prolonged periods; may be exposed to high noise levels; must be able to lift up to 40 lbs unassisted; and may experience a multitude of demands and changing priorities with frequent interruptions.

Experience Successful School Occupational Therapist experience is preferred
Evidence of the ability to design therapy programs for children with disabilities aged 3 - 21 is desired

Special Requirements

- Valid Washington State Educational Staff Associate (ESA)
- Washington State license as Occupational or Physical Therapist
- Successful Washington State Patrol and FBI Fingerprint Clearance.
- Proof of Immunization (if born 1/1/57 or later)
- I-9 Employment Eligibility in compliance with the Immigration Reform Act.
- HIV/HBV Training (obtain within 60 days of hire date-district provided)
- Sexual Harassment Training (obtain within 60 days of hire date-district provided)

Continuing Ed./Training

As required to maintain certificate

Certificates

- **Washington State License as an Occupational or Physical Therapist**
- **Washington State Educational Staff Associate (ESA)**

FLSA Status:
Exempt

Salary Range: Per SCEA Salary
Schedule

Classification History
Job Description Developed: 07/14/2010
Revised:

The information contained in this job description is for compliance with the Americans with Disabilities Act (ADA) and is not an exhaustive list of the duties performed for this position. The individuals currently holding this position perform additional duties and additional duties may be assigned.