

Stanwood Camano School District #401

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INSTRUCTIONAL SERVICES

Lloy Schaaf

Assistant Superintendent of Teaching and Learning

MEMORANDUM

To: Stanwood-Camano School Board of Directors

Fr: Lloy Schaaf, Ed.D.

Re: Approval of the Second Reading/Adoption of Revised Policy 3141

Date: December 19, 2017

Attached, please find the second reading of revised Student Policy 3141 Admission of Non-Resident Students

District officials who are responsible for components of the policy have reviewed this document.

RECOMMENDATION: That the Board approves the Second Reading/Adoption of Revised Student Policy 3141 Admission of Non-Resident Students.

ADMISSION OF NONRESIDENT STUDENTS

Any student who resides outside the ~~d~~District may apply to attend a school in the ~~d~~District or file the parental declaration of the intent to provide home-based instruction and enroll for ancillary services, if any. All applications for nonresident attendance or home-based instruction will be considered on an equal basis. ~~The dDistrict will inform~~ **shall provide information** parents of the ~~on~~ interdistrict enrollment options and parental involvement opportunities. Information on interdistrict acceptance policies will be provided to nonresidents on request. Providing online access to the information satisfies the requirements of this policy unless a parent or guardian specifically requests information to be provided in written form. The district will not charge any transfer fees or tuition costs for enrolling eligible nonresident students. **The District will provide a link on the district website to the Superintendent of Public Instruction's annual information booklet on enrollment options in the state.**

A parent or guardian will apply for admission on behalf of his or her child student by completing the appropriate district **Choice Transfer** application **and submitting it to their home district.** ~~The superintendent will develop an application form which contains information including, but not limited to, the current legal residence of the child and the school district in which he or she is currently enrolled or receiving home-based instruction, the basis for requesting release from the resident district and the specific building and grade level (elementary) or course offerings (secondary) in which the student desires to be enrolled if accepted by the district.~~ **The District shall be the sole determiner of the available enrollment capacity at each school for the upcoming school year. Such determinations will be made based on projected or actual enrollment and available staffing. In making these determinations, the District will consider: it's an effective and efficient educational program; and each school's physical capacity and enrollment projections.**

A student who resides in a district that does not operate a secondary program will be permitted to enroll in secondary schools in this district in accordance with state law and regulation relating to the financial responsibility of the resident district.

The superintendent **or designee** will accept or reject an application for nonresident admission based upon the following standards criteria:

- A. Whether physical space is available in the grade level or classes at the building in which the student desires to be enrolled; **requested program or school;**
- B. **Whether space (as defined by teacher student ratios identified by the District) is available in program, grade level, or classes at the building in which the student desires to be enrolled.**
- C. **Whether the District has space available in an appropriate program to serve a student with disabilities. In order to allow the District reasonable opportunity to make informed decisions regarding this criterion, applicants must provide information in connection with an application disclosing whether a student has a disability that requires special education or other individualized services;**
- D. Whether appropriate educational programs or services are available to improve the student's condition as stated in requesting release from his or her district of residence; **and**
- E. Whether the student's attendance in the district is likely to create a risk to the health or safety of other students or staff.
- F. Whether the student's disciplinary records indicate **has** a history of violent or disruptive behavior **(meaning behavioral incidents resulting in multiple days in which the student was suspended and/or expelled), convictions for offenses or crimes,** or gang membership (a gang means a group of three or more persons with identifiable leadership that on an ongoing basis regularly conspires and acts in concert mainly for criminal purposes); **or**
- G. Whether the student has been expelled or suspended from a public school for more than ten consecutive days, in which case the student may apply for admission under the district's policy for readmission of expelled students.
- H. ~~Whether enrollment of a nonresident student would conflict with a district innovation academy cooperative under RCW 28A.340.080.~~

Provided, however, that ~~The d~~District shall accept applications from a nonresident students who are if the children **student is a child** of full-time certificated and classified school employees, and those children shall be permitted to enroll either at the to the school to which the employee is assigned or at a school forming the district's K-12 continuum, which includes the school to which the employee is assigned. The district may reject applications from nonresident students who are the children of full-time certificated and classified school employees only if one of the following applies: **or at a school in the District that provides early intervention services or preschool services if the student is eligible for such services unless:**

- A. The student's disciplinary records indicate has a history of convictions for offenses or crimes, violent or disruptive behavior, or gang membership;
- B. The student has been expelled or suspended from a public school for more than ten consecutive days; or
- C.—Enrollment of the nonresident student would displace a student who is a resident of the district.

If a child of a full-time certificated and classified school employee is admitted, that child shall be permitted to remain enrolled at that school, or in that district's kindergarten through twelfth grade continuum, until he or she has completed his or her schooling.

A student who resides in a district that does not operate a secondary program shall be permitted to enroll in secondary schools in this district in accordance with state law and regulation relating to the financial responsibility of the resident district.

Parents will be responsible for transportation of out-of-district students accepted by the district. Pursuant to Policy 6600, Transportation, students may be allowed to ride existing routes from existing in-district stops if space is available.

The superintendent in a timely manner shall provide all applicants with written notification of the approval or denial of the application. If the student is to be admitted, the superintendent shall notify the resident district and make necessary arrangements for the transfer of student records.

If the application is denied, the superintendent will notify the parent or guardian of the right to petition the board, upon five school business days prior notice, for review of the decision and to have a hearing before the board at its next regular meeting. Following the hearing by the board, a final decision shall be promptly communicated to the parent in writing.

The final decision of the district to deny the admission of a nonresident student may be appealed to the superintendent of public instruction or his or her designee.

A variance may be denied and/or revoked if an applicant fails to provide or provides incomplete or inaccurate information requested by the District about whether a student has a disability requiring special education and/or other individualized services. A variance may also be revoked if the student has problems with attendance, tardiness, early dismissals, discipline or if continued enrollment poses a risk to the health or safety of other students or staff. Falsification of records or documentation on the application may also result in revocation. Admission of a non-resident student operates for no more than the applicable school year, and non-resident students must apply for admission for each subsequent school year for which they seek to attend District schools.

The Superintendent or designee in a timely manner shall provide all applicants with notification of the approval or denial of the application.

Children of full-time employees

1.—Pursuant to RCW 28A.225.225, a nonresident student who is the child of a full-time certificated or classified employee will be permitted to enroll:

- a.—At the school to which the employee is assigned;
- b.—At a school forming the district's kindergarten through twelfth grade continuum which includes the school to which the employee is assigned; or
- c.—At a school in the district that provides early intervention services pursuant to RCW 28A.155.065 and/or preschool services pursuant to RCW 28A.155.070, if the student is eligible for such

services.

- 2.—The district may reject the application of a student who is the child of a full-time employee if:
 - a.—Disciplinary records or other evidence supports a conclusion that the student has a history of convictions, violent or disruptive behavior or gang membership; or
 - b.—The student has been expelled or suspended from a public school for more than ten consecutive days (however, the district’s policies for allowing readmission of expelled or suspended students and the required reengagement procedures under this rule must apply uniformly to both resident and nonresident applicants seeking admission, pursuant to RCW 28A.225.225(2)(b)); or
 - c.—Enrollment of the nonresident child would displace a child who is a resident of the district.
- 3.—If a nonresident student is the child of a full-time employee and has been enrolled under Section 1 above, the student must be permitted to remain enrolled at the same school or in the district’s kindergarten through twelfth grade continuum until:
 - a.—The student completes their schooling; or
 - b. The student has repeatedly failed to comply with requirements for participation in an online school program, such as participating in weekly direct contact with the teacher or monthly progress evaluations.

Cross References:	Board Policy 3120 <u>1</u>	Enrollment <u>and Attendance Records</u>
Legal References:	RCW 28A.225.220	Adults, children from other districts, agreements for attending school — Tuition
	RCW 28A.225.225	Applications from nonresident students or students receiving home-based instruction to attend district school – School employee’s children – Acceptance and rejection standards— Notification.
	RCW <u>28A.225.230</u>	<u>Appeal from certain decisions to deny student's request to attend non-resident district – Apportionment of credit</u>
	RCW 28A.225.240	Apportionment credit
	RCW 28A.225.290	Enrollment options information booklet
	RCW 28A.225.300	Enrollment options information to parents
	WAC 392-137	Finance — Nonresident attendance

Management Resources:		
	2015 – October Policy Issue	
	<i>Policy News</i> , September 1999	School safety bills impact policy
	<i>Policy News</i> , June 2003	Enrolling children of School Employees

Adoption Date: 05.20.03
Stanwood-Camano School District
Revised: 12.07.04; 06.07.16; 12.05.17